

MALMESBURY TOWN COUNCIL

NOTES OF AN INQUORATE MEETING OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 31 MARCH 2009 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chairman), M H Snell, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: Two Members of Press: Nil

Apologies: - Councillor: J Bowen, J E F Poole, R F Sanderson, M Thomas, The Mayor, Cllr A C R Woodcock,

In attendance: - Mr R Budgen (Malmesbury & St Paul Without Residents Association)

Non-Attendance:- Mrs C C Doody

1 PUBLIC QUESTION TIME

See later re discussion on proposed stand at Malmesbury Victoria Football Club.

2 MINUTES

It was recommended that the minutes of meeting held on 10 March 2009 be signed as a true record but these will need to be confirmed at the next meeting of the committee. **ACTION PHIL RICE**

Points raised:

- None

3 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** The seat half way up the Abbey Steps has been finished and we took photographs of the local resident who raised the topic and must hope that there is suitable press coverage.
- **(7/08)** The new road sign in St Mary's Lane has been erected.
- **(11/07)** All parties are apparently ready to proceed regarding the rebuild of the wall at Burnivale but it appears that the insurers are not in agreement on presumably each other's liability despite the fact that the households affected have agreed on joint action. Certainly a person nearby is severely affected but we feel that there is little we can do to move this forward. We can only diary forward. **ACTION PHIL RICE TO MONITOR IN MID MAY IF REQUIRED**
- **(10/8)** The Head teacher at St Joseph's School wrote to NWDC requesting short term concessionary parking passes for Cross Hayes Car Park. If successful this will hopefully dramatically reduce (if perhaps not completely eliminate) the need for parking outside the school. As at 6 March the school is awaiting feedback from its letter. **ACTION PHIL RICE TO DIARY MID APRIL IF NO PROGRESS IN MEANTIME**
- **(11/08)** Cllr Sanderson had suggested in December that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. There was a suggestion that MTC should pay for this but members were concerned that if we did this, we would become liable for maintenance etc. Cllr Sanderson now has this in hand but at this stage there is no information known regarding

when the work will be completed. We will monitor. **ACTION PHIL RICE TO DIARY SAY JUNE FOR PROGRESS**

- **(11/08)** Cllr Bowen had in January chased regarding potential allotments discussed recently and he has been told that the party involved is investigating but is not expecting significant developments in the short term. Later on in the January meeting it was resolved that he be given authority to speak to landowners who may be able to assist. It is also suggested that Cllr Bowen contact Cllrs Sanderson or Snell regarding an additional site that may perhaps be available. **ACTION CLLR BOWEN**
- **(3/09)** Whilst the graffiti on the wall at Ebley Tyres facing Sweetnam & Bradley has been painted over there was concerns that there could be more covering the white paint used and members asked that we see if the senior school would be willing to use the wall to make an very large suitable "mural" etc and we will ask all parties for their views. At this stage the matter is with the leaseholder's property department and we await a response. **ACTION PHIL RICE**
- **(1/09)** Cllr Bowen expressed concern at a recent meeting about the enthusiastic way planning notices are stuck on lamp posts and removing them tends to remove paint as well. We have been informed recently that the notices will in future be fixed to lamp posts by a less permanent method – probably string or similar.
- **(1/09)** There was concern at the last meeting about the removal of the bus shelter by the fire station and below is the response from WCC:
Ahead of the March 10 meeting Cllr Sanderson advised that this is now to be put right by Highways and we have asked Cllr Sanderson for his understanding on timing etc although at this stage we have just found out that he has no definitive date. **ACTION PHIL RICE**
We can then also respond to a local resident's letter on the topic. **ACTION PHIL RICE**
- **(1/09)** At a recent meeting a potential one way system from The Triangle to Hudson Road was discussed and after some exchange of correspondence a meeting was held between two officers of the highways authority and Cllr Snell plus Phil Rice.
Cllr Snell felt this to be a very positive meeting and the officers commented on the poor state of the roads in that part of town whilst making suggestions on how we could proceed. Some aspects of Homezone could be built into any scheme which should initially be put to the Malmesbury Area Board.
- **(1/09)** It was agreed that once the new unitary authority is in place we should ask a Conservation officer to attend one of our planning meetings. **ACTION PHIL RICE TO DIARY TO MAY TO ARRANGE**
- **(2/09)** We had received two letters from local residents along Blicks Hill concerned about the increase in traffic and parking along the lower part of this narrow carriageway. This was discussed at the February meeting and after some discussion with residents in attendance it was agreed that the matter be considered further by the Parking Working Group. **ACTION CLLR SNELL – PLEASE CALL MEETING OF THIS GROUP**
- **(2/09)** In February the committee was informed that a bus shelter in Cross Hayes requires repairs following vandalism some time ago and we have this week been provided with drawings and a rough estimate of about £300 and subject to the committee's agreement in due course we will move this initiative forward. **ACTION PHIL RICE**
- **(2/09)** A suitable bollard for the end of Market Lane has been sourced whilst the unsafe hole where the missing bollard was sited has been filled in. We do not have a date however for the bollard being replaced. **ACTION PHIL RICE**

- **(3/09)** It is felt that WCC may have missed an area in the current yellow lining exercise being on the north side of Hudson Road/Burnham Road for about three metres. We are to advise Highways. **ACTION PHIL RICE**
- **(3/09)** Cllr Vernon indicated at the last meeting that he felt that there are funds available for a bus shelter in Bristol Road and it had been resolved, in order to seek written views, that we write to residents of the bungalows, the western end of Parklands down to Newton Grove and at the opposite end a number of houses adjoining the senior school. **ACTION PHIL RICE**
At the area 1 meeting on 11 March, it was mentioned that 50% of the funding may become available via this committee **PHIL RICE TO CONTACT MIRANDA GILMOUR**
- **(3/09)** Cllr Snell provided some specifications for benches etc along the river in the long stay car park area and we will look at them and arrange for quotations etc for concreting the benches in. **ACTION PHIL RICE HAS LIAISED WITH CLLR SNELL AND IS TO ORDER TWO SUITABLE BENCHES**
- **(3/09)** There is concern about land slip etc on the bridge from the long stay car park and we should draw this to the attention of the relevant landowner. **ACTION PHIL RICE**
- **(3/09)** Members expressed concern about the increased graffiti on the bridge under the southern end of the bypass and we have written to the police accordingly. **ACTION PHIL RICE TO MONITOR**
- **(3/09)** Cllr Snell expressed concern at the last meeting about the continued early morning dog fouling along Gloucester Street and we have written to the dog warden asking him to take appropriate action and await a response. **ACTION PHIL RICE**
- **(3/09)** A local resident has written about the need for speed bumps once the yellow lining in Baskerville has been completed. We will ask Highways for their views. We have been advised however that a sign marking the road as unsuitable for HGV's is to be erected. **ACTION PHIL RICE TO WRITE**
- **(3/09)** It appears that electronic submission of planning applications is still some considerable time off and there has indeed been significant reluctance and opposition at this stage from mostly smaller parishes. If the issue does resurface there will be significant dialogue with those involved.
- **(3/09)** Cllr Snell and Phil Rice recently met a resident of the Horsefair about the state of flower bed outside his house and initially we wondered about maybe spending a modest amount to improve it, despite the fact that strictly speaking the rectification, after the 2007 explosion, is not our responsibility. However before considering this further, Cllr Snell will do some digging amongst his contacts to see if there is another way forward. **ACTION CLLR SNELL**
- We had been advised that the Tree Warden scheme that was to have been on this meeting's agenda is now postponed until the volunteer from the Residents Association is in a position to proceed.

4. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Vernon	00/00321/FUL	Personal	Neighbour	Did not speak nor vote

5. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to North Wiltshire District Council. **ACTION PHIL RICE**
- At the beginning of the meeting, the secretary of Malmesbury Victoria Football Club outlined the planning application for a new stand on the council owned pitch. It was felt that members should have the chance to comment on it ahead of submission. Those members present were supportive of the project although they felt that some form of screening (trees, shrubbery etc) is advisable. The application is now to be submitted. **ACTION PHIL RICE**
- Application 09/00321/FUL re the Tanyard had been discussed fully at the last meeting and our opposition noted. It had been hoped that a meeting would take place with the relevant planning officer but for various reasons this was not possible. However she had indicated that we should have the application "pulled" and those members present felt that this course of action should take place and we will write accordingly to Cllrs Thomson and the officer. **ACTION PHIL RICE**
- A number of consultation periods on applications discussed at the meeting seem short and we are to take up with NWDC. **ACTION PHIL RICE**
- Regarding application 09/00261/COU members wondered if a similar development at 1 Moffatt Rise was a permitted development. We will research. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	MARCH 2009 NWDC taking legal action on both properties. REVIEW JUNE 2009
2	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	MARCH 2009 NWDC has been chased CHASE NOW

6. TO CONSIDER CURRENT PARKING ISSUES

- Members were advised that work has started on the coach bays in the long stay car park.
- Some weeks ago a lorry knocked against the wall of a house in Dark Lane and it was suggested that the people concerned should write to Highways, copying in the Town Council. It was disappointing that following a meeting late in 2007 with Highways, no action appears to have been taken about a number of issues in Dark Lane. Members felt that some form of protective strip against the householders' property might be helpful. **ACTION PHIL RICE TO PROCEED**

7 TO CONSIDER CURRENT ENVIRONMENTAL ISSUES INCLUDING INCLUDING A VERBAL SUMMARY FROM CLLR SNELL REGARDING PLANNING GUIDELINES RE HARD STANDINGS WHICH NOW OFTEN REPLACE GARDENS AT THE FRONT OF HOUSES

- Cllr Snell briefly outlined the issues re hard standings.
- Cllr Vernon indicated that he and Cllr Doody have a meeting shortly with a local resident resulting from the recent symposium.

8. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- Two signs are to be erected at the entrance to the business estate by Dysons.
- We supported an application in respect of internal alterations etc at 14A High Street which has since been withdrawn by the applicant.
- Between 1 March 2008 and 28 February, the following parking statistics are relevant:

Cross Hayes

2 hour stay 61380 includes December 4388

1 Hour stay 112824 includes December 9681

Long Stay. Total number is 40432 (included 2658 in December) However these latter figures are not to be relied on because of thefts and a software problems which was rectified in October.

9. DATE OF NEXT MEETING – TUESDAY 21 APRIL 2009 IN THE TOWN HALL.

10. Meeting closed 8.25 pm.

APPLICATIONS	MEETING 31 MARCH 2009		
NUMBERS-NWDC	09/00321/FUL	MTC	766/764

PROPOSAL	New vehicular access and driveway		
LOCATION	The Tanyard, 1 Dark Lane		
APPLICANT	Mr M Lehrer		
DECISION	RE-CONSIDER MEETING 31 MARCH		
OPINION (REV)	OPPOSE -ARRANGE FOR APPLICATION TO BE CALLED IN		
NUMBERS-NWDC	09/00372/TCA	MTC	767
PROPOSAL	Crown reduction of one Pine Tree		
LOCATION	26 The Maltings		
APPLICANT	Mr J Price		
OPINION	SUPPORT		
NUMBERS-NWDC	09/00250/TCA	MTC	768
PROPOSAL	Fell one small fruit tree		
LOCATION	68 Abbey Row		
APPLICANT	Mr T Vaughan		
OPINION	SUPPORT		
NUMBERS-NWDC	09/00261/COU	MTC	769
PROPOSAL	Chang of use of landscaped area to domestic garden and erection of two metre high timber fencing		
LOCATION	2 Weavers Close		
APPLICANT	Mrs D Barnes		
OPINION	OPPOSE-CONCERNED ABOUT THE POTENTIAL ENCROACHMENT ON THE HIGHWAY		
NUMBERS-NWDC	09/00316/LBC	MTC	770
PROPOSAL	Demolition of Lean-to-Rear extension, erection of Lean-to-Rear extension, internal and external alterations		
LOCATION	42 West Street		
APPLICANT	Mrs Murray		
OPINION	SUPPORT SUBJECT TO THE FENESTRATION OF THE EXTENSION BEING IN SYMPATHY WITH THE LISTED BUILDING		
LATE PLANS	MEETING 31 MARCH 2009		
NUMBERS-NWDC	09/00100/FUL	MTC	771/749
PROPOSAL (Rev)	Single storey rear extension		
LOCATION	3 Park Mead		
APPLICANT	S Sweetingburgh		
DECISION	SUPPORT		
OPINION (Rev)	SUPPORT		
NUMBERS-NWDC	09/00401/TCA	MTC	772
PROPOSAL	Crown reduction of two silver birch, one pine, two apple trees		
LOCATION	25 The Maltings		
APPLICANT	Mrs A Mattingley		
OPINION	SUPPORT		
NUMBERS-NWDC	09/00455/FUL	MTC	773
PROPOSAL	Single storey side extension		

LOCATION	1 Park Mead		
APPLICANT	Mr L Radcliffe		
OPINION	SUPPORT		
NUMBERS-NWDC	08/02700/FUL	MTC	774/765A/761/732
PROPOSAL(Rev)	Conversion of property from surgery to office space, alterations to street elevation, atrium entrance and side entrance; addition of air conditioning plant to north elevation and addition of roof lights to north elevation		
LOCATION	46 High Street		
APPLICANT	G Adams		
DECISION	SUPPORT BUT CONCERNED TO THE BUILDING DOES NOT FENESTRATION	THAT ENTRANCE MATCH THE	
DECISION (Rev'd)	SUPPORT BUT CONCERNED TO THE BUILDING DOES NOT FENESTRATION	THAT THE ENTRANCE MATCH THE	
OPINION (Rev'd)	SPEAK NWDC RE APPLICATION'S BACKGROUND		
NUMBERS-NWDC	08/02701/LBC	MTC	775/765/763
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