

## MALMESBURY TOWN COUNCIL

### MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 10 MARCH 2009 IN THE TOWN HALL, MALMESBURY AT 7 PM

**PRESENT:** Councillor: W G Blake (Chairman), Mrs C C Doody, J E F Poole, M H Snell, C M Vernon, The Mayor, Cllr A C R Woodcock, P Rice - Deputy Town Clerk (Minutes)

Members of Public: One      Members of Press: Nil

**Apologies:** - Councillor: J Bowen, R F Sanderson (who briefed members on certain issues just before the meeting commenced)

**In attendance:** - Councillor: M Thomas

**Non-Attendance:-** Mr R Budgen (Malmesbury & St Paul Without Residents Association)

#### 1 PUBLIC QUESTION TIME

- No questions

#### 2 MINUTES

It was resolved that the minutes of meeting held on 19 February 2009 be signed as a true record.

**Points raised:**

- None

#### 3 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** The seat half way up the Abbey Steps has been finished and at the last meeting it was agreed to arrange press coverage on this but await feedback from the local newspapers whilst the resident who made the suggestion is on holiday this week. It was resolved at this meeting that we take the photographs ourselves. **ACTION PHIL RICE**
- **(7/08)** We have provided NWDC with the information required regarding a new road sign on St Mary's Lane and have chased for a response. They have indicated that this will be done but not probably for several months. **ACTION PHIL RICE TO DIARY UNTIL MAY TO CHASE IF REQUIRED**
- **(11/07)** All parties are apparently ready to proceed regarding the rebuild of the wall at Burnivale but it appears that the insurers are not in agreement on presumably each other's liability despite the fact that the households affected have agreed on joint action. Certainly a person nearby is severely affected but we feel that there is little we can do to move this forward. We can only diary forward. **ACTION PHIL RICE TO MONITOR IN MID MAY IF REQUIRED**
- **(10/8)** The Head teacher at St Joseph's School wrote to NWDC requesting short term concessionary parking passes for Cross Hayes Car Park. If successful this will hopefully dramatically reduce (if perhaps not completely eliminate) the need for parking outside the school. As at 6 March the school is awaiting feedback from its letter. **ACTION PHIL RICE TO DIARY MID APRIL IF NO PROGRESS IN MEANTIME**
- **(11/08)** Cllr Sanderson had suggested in December that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. There was

a suggestion that MTC should pay for this but members were concerned that if we did this, we would become liable for maintenance etc. Cllr Sanderson now has this in hand and we are to request further information including timing etc from him.

**ACTION PHIL RICE**

- **(11/08)** Cllr Bowen had in January chased regarding potential allotments discussed recently and he has been told that the party involved is investigating but is not expecting significant developments in the short term. Later on in the meeting it was resolved that he be given authority to speak to landowners who may be able to assist.

**ACTION CLLR BOWEN**

- **(12/08)** Whilst the graffiti on the wall at Ebley Tyres facing Sweetnam & Bradley has been painted over there was concerns that there could be more covering the white paint used and members asked that we see if the senior school would be willing to use the wall to make an very large suitable "mural" etc and we will ask all parties for their views.

**ACTION PHIL RICE**

- **(12/08)** Cllr Sanderson has provided written information to Cllr Snell's concerns about the local planning guidelines in respect of the now popular hard standings on front gardens. Cllr Snell will verbally summarise the content at the next meeting.

**ACTION CLLR SNELL**

- **(1/09)** Cllr Bowen expressed concern at a recent meeting about the enthusiastic way planning notices are stuck on lamp posts and removing them tends to remove paint as well. We have contacted NWDC regarding this and await a response from a chaser. Members had removed over 40 of these.

**ACTION PHIL RICE**

- **(1/09)** There was concern at the last meeting about the removal of the bus station by the fire station and below is the response from WCC:

*"This bus shelter belonged to Clear Channel, a private company who used to be called Adshel, and it is they who have removed it. Clear Channel notified us that they are removing 8 shelters around Wiltshire that are 20 years old because of their health and safety policy. They will not replace these shelters as the agreements they had with the local councils have expired. None of the other shelters are in Malmesbury. As they only told us about this two months ago, we have not allowed for their replacement in the 2008-9 budget. We are looking at replacing them with our own standard shelters in the 2009-10 financial year, subject to the final budget agreed for Wiltshire Council."*

In view of a number of concerns expressed to members, it was agreed that the lack of communication was appalling and it was agreed that we should write to Highways about this which is in the Conservation Area and the issue should be covered in the press.

Ahead of the meeting Cllr Sanderson advised that this is now to be put right by Highways and we are to ask Cllr Sanderson for his understanding on timing etc.

**ACTION PHIL RICE**

We can then also respond to a local resident's letter on the topic. **ACTION PHIL RICE**

- **(1/09)** At the last meeting a potential one way system from The Triangle to Hudson Road was discussed and it was agreed that the same objectives could possibly be met by a Homezone arrangement (believed to be one on the Lucent residential development) and whilst we have obtained useful information from the internet, we should approach Spencer Drinkwater at Highways and ask for more information. Below is the reply received:

*"...The County Council has developed two home zones; Westleigh, Warminster, and the College Road area of Trowbridge. These were partly funded from a one-off Department of Transport (DfT) Challenge Bid fund with the County Council providing the remainder of the funding from its Local Transport Plan (LTP) capital settlement. Following the completion of*

these projects the County Council is following a period of monitoring to assess their impact on their respective communities. The decision on whether to develop further Home Zones will depend on the findings of this monitoring and whether further Challenge Bid opportunities are made available by the Government. However, my initial view is that the controversial nature of Home Zones and the substantial investment that they require to construct, together with the limited benefits they deliver in terms of reducing accidents and promoting sustainable modes of transport, means that we are unlikely to pursue and fund further schemes in the near future.

The below link takes you to the Government's good practice guide on Home Zones and may be of interest to you.

<http://www.dft.gov.uk/pgr/sustainable/homezones/cfos/>

*I am told that the Lucent technology site was designed and constructed as a 20mph zone incorporating features which should enforce a 20mph speed limit. The application of a 20mph zone to an existing highway/street (i.e. retro-fitting) is a far more difficult and expensive undertaking"*

Members, following discussions, agreed that we should write to ask what suggestions/alternatives they could suggest and the matter in the meantime should also be communicated to both the area board and Malmesbury and the Villages which has been done and we have chased the lack of response from the county council.

**ACTION PHIL RICE**

- **(1/09)** It was agreed that once the new unitary authority is in place we should ask a Conservation officer to attend one of our planning meetings. **ACTION PHIL RICE TO DIARY TO MAY TO ARRANGE**
- **(2/09)** We had received two letters from local residents along Blinks Hill concerned about the increase in traffic and parking along the lower part of this narrow carriageway. This was discussed at the February meeting and after some discussion with residents in attendance it was agreed that the matter be considered further by the Parking Working Group. **ACTION CLLR SNELL – PLEASE CALL MEETING OF THIS GROUP IDC**  
Copies of the two letters are again to be sent to Cllr Snell **ACTION PHIL RICE**
- **(2/09)** In February the committee was informed that a bus shelter in Cross Hayes requires repairs following vandalism some time ago and we have asked a local contractor to consider how this might be achieved without having to call on the (very expensive) services of the original suppliers. Cllr Vernon had mentioned that he thought NWDC's David Stirling had supplied this and there is a chance there may be ones in store somewhere but this appears not to be the case. **ACTION PHIL RICE IS STILL AWAITING RECEIPT OF CONTRACTOR'S ESTIMATE AND DRAWING AND WILL AGAIN CHASE**
- **(2/09)** It was noted at the last meeting that Hilditch's appear to be doing some major demolition and members were reminded that suitable planning permission was obtained early in 2008.
- **(2/09)** A suitable bollard for the end of Market lane is being sourced whilst members expressed concern about the unsafe hole where the missing bollard was sited and we are to chase both the acquisition of the bollard and the repairs to the hole. **ACTION PHIL RICE X 2**

#### 4. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Vernon	00/00321/FUL	Personal	Neighbour	Would not have voted on the issue if one had taken place.

## 5. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to North Wiltshire District Council. **ACTION PHIL RICE**
- It was resolved on application 00/00321/FUL that it be brought to the next meeting and in the meantime a site meeting be held with the applicants, the planning officer and Cllrs Blake and Snell. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	MARCH 2009 NWDC taking legal action on both properties. <b>REVIEW JUNE 2009</b>
2	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	MARCH 2009 NWDC has been chased <b>CHASE NOW</b>

## 6. TO CONSIDER CURRENT PARKING ISSUES

- It is felt that WCC may have missed an area in the current yellow lining exercise being on the north side of Hudson Road/Burnham Road for about three metres. We are to advise Highways. **ACTION PHIL RICE**
- Members remarked that a number of issues had been solved over recent months with the valued and helpful support of Highways staff.
- It was also noted that the bus parking in Cross Hayes has improved significantly and we are to write to Andy Buses appropriately. **ACTION PHIL RICE**

**7. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES INCLUDING A POTENTIAL BUS SHELTER IN BRISTOL ROAD**

- Cllr Vernon indicated that he felt that there are funds available for a bus shelter in Bristol Road and it was resolved, in order to seek written views, that we write to residents of the bungalows, the western end of Parklands down to Newton Grove and at the opposite end a number of houses adjoining the senior school. **ACTION PHIL RICE**  
**POST MEETING NOTE – AT AREA 1 MEETING ON 11 MARCH, IT WAS MENTIONED THAT SOME 50% OF THE FUNDING MAY BECOME AVAILABLE VIA THIS COMMITTEE** **PHIL RICE TO CONTACT MIRANDA GILMOUR**
- Cllr Snell provided some specifications for benches etc along the river in the long stay car park area and we will look at them and arrange for quotations etc for concreting the benches in. **ACTION PHIL RICE TO LIAISE WITH CLLR SNELL**
- There I concern about land slip etc on the bridge from the long stay car park and we should draw this to the attention of the relevant landowner. **ACTION PHIL RICE**
- Members expressed concern about the increased graffiti on the bridge under the southern end of the by pass and we are to write to the police accordingly. **ACTION PHIL RICE**
- There was a brief discussion about the long stay car park/Gloucester Road disturbance issues and in congratulating Cllr Carnegie on two of the recommendations (included at the end of the minutes of the last meeting) being achieved, it as felt that we should await the outcomes of a number of initiatives and action points discussed at a recent meeting in the fire station.
- Cllr Snell expressed concern about the continued early morning dog fouling along Gloucester Street and we are to write to the dog warden asking him to take appropriate action. **ACTION PHIL RICE**

**8. TO RECEIVE AND CONSIDER A VERBAL PRESENTATION FROM CLLR VERNON REGARDING THE WAY PLANNING APPLICATIONS COULD BE PRESENTED TO TOWN AND PARISH COUNCILS IN THE FUTURE**

- It appears that the new unitary authority may be considering discontinuing the delivery of the relevant planning application “paperwork” to current level three authorities although we have no concrete data to support this. Whilst this could have merits, members were concerned about the absence of broadband in parts of the county, the suggested unwillingness etc of older members and clerks in smaller parish councils to this, and the need to purchase suitable hardware to support such a move. There was also concerns about contingency should systems (particularly planning websites) fail as well as the need for the public to obtain planning information from levels three authorities. We are to write seeking views.  
..... **ACTION PHIL RICE**

**9. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

- The application for a tyre and exhaust centre at Beuttel Way was refused and strangely should the application be appealed, there seems to be a suggestion that additional reasons beyond the refusal grounds ie C3 (iv) and NE18 will be cited.
- The owner of one of the houses destroyed in the 2007 explosion has complained about the poor quality garden beds put in when rectification was made and we are to write appropriately to seek an improvement. **ACTION PHIL RICE**

- The Residents Association has written to us about the tree warden scheme and we were unable to discuss it at the meeting. However we will contact the writer inviting him to cover it at the next meeting. **ACTION PHIL RICE**
- A local resident has written about the need for speed bumps once the yellow lining in Baskerville has been completed. We will ask Highways for their views. **ACTION PHIL RICE**

**10. DATE OF NEXT MEETING – TUESDAY 31 MARCH 2009 IN THE TOWN HALL.**

11. Meeting closed 8.45 pm.

<b>PLANS</b>	<b>MEETING 10 MARCH 2009</b>		
<b>NUMBERS-NWDC</b>	09/02571/TCA	<b>MTC</b>	758
<b>PROPOSAL</b>	Fell Ceanothus tree		
<b>LOCATION</b>	Serneus Cottage, 28 Back Hill		
<b>APPLICANT</b>	Miss J Jones		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-NWDC</b>	09/00225/LBC	<b>MTC</b>	759
<b>PROPOSAL</b>	Internal and external alterations		
<b>LOCATION</b>	8 Silver Street		
<b>APPLICANT</b>	Mr M Butler		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-NWDC</b>	09/00226/FUL	<b>MTC</b>	760
<b>PROPOSAL</b>	Internal and external alterations		
<b>LOCATION</b>	8 Silver Street		
<b>APPLICANT</b>	Mr M Butler		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-NWDC</b>	08/02700/FUL	<b>MTC</b>	761/732
<b>PROPOSAL (Rev'd)</b>	Change of use from surgery (D1) to offices (B1). Works to include external alterations		
<b>LOCATION</b>	46 High Street		
<b>APPLICANT</b>	Mr G Adams		
<b>DECISION</b>	SUPPORT		
<b>DECISION (REV'D)</b>	SEE COMMENTS BELOW AT 08/27000/FUL		
<b>NUMBERS-NWDC</b>	09/000030/TCA	<b>MTC</b>	762
<b>PROPOSAL</b>	Fell one sycamore tree		
<b>LOCATION</b>	Kings House, 30 Kingswall		
<b>APPLICANT</b>	Mrs Deborah Gray		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-NWDC</b>	09/00297/ADV	<b>MTC</b>	762
<b>PROPOSAL</b>	One externally illuminated fascia sign and double side projecting sign		
<b>LOCATION</b>	8 High Street		

<b>APPLICANT</b>	Food Programme Delivery Orchid Group		
<b>DECISION</b>	OPPOSE AS NOT IN KEEPING WITH CONSERVATION AREA AND WE CONSIDER ADDITIONAL LIGHTING UNNECESSARY. POLICY HE 1 REFERS		
<b>NUMBERS-NWDC</b>	08/02830/LBC	<b>MTC</b>	763/740
<b>PROPOSAL(Rev)</b>	Replacement of all windows to Outer Silk Mills with double glazed units		
<b>LOCATION</b>	Outer Silk Mills		
<b>APPLICANT</b>	Avon Silk Mills		
<b>DECISION</b>	SUPPORT		
<b>DECISION (Rev)</b>	SUPPORT		
<b>LATE PLANS</b>	<b>MEETING 10 MARCH 2009</b>		
<b>NUMBERS-NWDC</b>	09/000321/FUL	<b>MTC</b>	764
<b>PROPOSAL</b>	New vehicular access and driveway		
<b>LOCATION</b>	The Tanyard, 1 Dark Lane		
<b>APPLICANT</b>	Mr M Lehrer		
<b>DECISION</b>	RE-CONSIDER MEETING 31 MARCH		
<b>NUMBERS-NWDC</b>	08/02701/LBC	<b>MTC</b>	765/734
<b>PROPOSAL(Rev)</b>	Conversion of property from surgery to office space, alterations to street elevation, atrium entrance and side entrance; addition of air conditioning plant to north elevation and addition of roof lights to north elevation		
<b>LOCATION</b>	46 High Street		
<b>APPLICANT</b>	G Adams		
<b>DECISION</b>	SUPPORT BUT CONCERNED	THAT ENTRANCE	
	TO THE BUILDING DOES		
	NOT	MATCH THE	
	FENESTRATION		
<b>DECISION (Rev'd)</b>	SUPPORT BUT CONCERNED	THAT THE	
	TO THE BUILDING DOES	ENTRANCE	
	NOT	MATCH THE	
	FENESTRATION		
<b>NUMBERS-NWDC</b>	08/02700/FUL	<b>MTC</b>	765A/761//732
<b>PROPOSAL(Rev)</b>	Conversion of property from surgery to office space, alterations to street elevation, atrium entrance and side entrance; addition of air conditioning plant to north elevation and addition of roof lights to north elevation		
<b>LOCATION</b>	46 High Street		
<b>APPLICANT</b>	G Adams		
<b>DECISION</b>	SUPPORT BUT CONCERNED	THAT ENTRANCE	
	TO THE BUILDING DOES		
	NOT	MATCH THE	
	FENESTRATION		

**DECISION (Rev'd)** FENESTRATION  
SUPPORT BUT CONCERNED THAT THE  
ENTRANCE TO THE  
BUILDING DOES NOT  
MATCH THE  
FENESTRATION