

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 25 NOVEMBER 2008 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: Councillor: W G Blake (Chairman), J Bowen, J E F Poole, R F Sanderson (later), M H Snell, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: Nil Members of Press: Nil

Apologies: - Councillor: Mrs C C Doody, M Thomas

In attendance: - The Mayor, Cllr A C R Woodcock, Mr R Budgen (Malmesbury & St Pauls Residents Assoc)

Non-Attendance:-

PUBLIC QUESTION TIME

- At this point the Chairman advised that the next council newsletter will include a contribution from this committee.
- This was covered at both the beginning and heart of the meeting. A questionnaire from the new Area Board is available for completion (and those members present took one away) and Cllr Vernon felt that this committee should take the opportunity of contributing and asked that members complete and send this back to Phil Rice by the end of Tuesday 2nd December. He will collate the feedback and provide relevant data ahead of the next P & R meeting. **ACTION MEMBERS PLEASE NOTE AND PHIL RICE TO SEND OUT TO THOSE MEMBERS WHO HAD GIVEN APOLOGIES FOR ABSENCE FROM TONIGHT'S MEETING**
- It was resolved that as we have always provided this committee's planning decisions to Roger Budgen of the Residents Association, we should now provide a copy of the minutes themselves to him or his nominee.

1 MINUTES

It was resolved that the minutes of meeting held on 4 November 2008 be signed as a true record.

Points raised:

- The Chairman advised that he and Cllr Bowen are to be on a working party set up by the Malmesbury Area Board to examine and become involved in the future of Burnham House.
- In relation to a letter written to WCC following the September Council meeting, members were advised that a significantly higher proportion of the roads in the Malmesbury area are in need of repair and maintenance than elsewhere in the county.

2 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** Regarding the proposed steps half way up the Abbey Steps, Cllr Snell had been waiting feedback and costings following submission of his drawings and a contractor did not turn up for a meeting with Cllr Snell this week.

However relevant information will be made available to the latter very shortly.

ACTION CLLR SNELL

- **(7/08)** We have provided NWDC with the information required regarding a new road sign on St Mary's Lane. **ACTION PHIL RICE AWAITING DEVELOPMENTS – CHASE SAY 11 DECEMBER IF REQUIRED**
- **(11/07)** All parties are ready to proceed regarding the rebuild of the wall at Burnivale but it appears that the insurers are not in agreement on presumably each other's liability despite the fact that the households affected have agreed on joint action. We can only diary forward, **ACTION PHIL RICE TO MONITOR IN MID MARCH IF REQUIRED**
- **(10/8)** Concerns had been expressed at a recent meeting about cars parked outside St Joseph's School which given parents have a concession to park in the Cross Hayes is both frustrating and dangerous. We have now contacted the school and await developments but since the meeting we have agreed that we will offer the head teacher any support he needs to remove this problem. **ACTION PHIL RICE TO CHASE MID DECEMBER IF NO PROGRESS IN MEANTIME**
- **(10/8)** Meanwhile the police have advised us that it might be better to contact the Warden & Freeman regarding illegal parking in Market Lane as the tenants and users of the two public houses are thought to be the main "contributors". To use the remedies of the law, obstruction would have to be proved. **ACTION PHIL RICE**
- **(10/8)** The "bottleneck" along Blinks Hill was discussed at a recent meeting and we had contacted the local police sergeant about this. It is thought there is insufficient signage and perhaps the prioritisation is not strong enough. However the police, in the absence of any reported accidents would not wish to pursue this but perhaps we should contact WCC if members are still concerned. The meeting resolved that no action is appropriate at this time.
- **(11/08)** Cllr Snell had previously successfully sought approval from the committee to the request for additional yellow lining outside 7 Katifer Lane as covered in the minutes of the last parking working group. **ACTION PHIL RICE TO AWAIT COMMENTS FROM RELEVANT REQUEST MADE TO WCC. DIARY 8 DECEMBER IF NO PROGRESS**
- **11/08)** As members were advised at the last meeting, Liz Bridgen has taken over Chris Major as head of NWDC Parking Services and the latter has a similar position at WCC. Both are to attend the next council meeting on 6 January and we must have a written list of questions to put to them/Cllr Sanderson at that meeting. It was agreed that this topic needs to be on the agenda for the next meeting of this committee. **ACTION – TOWN CLERK TO NOTE RE COUNCIL AGENDA WHILST MEMBERS PLEASE GIVE THOUGHT TO RELEVANT QUESTIONS AND PHIL RICE TO PUT ON AGENDA FOR NEXT P & E MEETING**
- **11/08)** Cllr Sanderson had suggested at the last meeting that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. There is apparently a dispute about ownership of this strip of land and Cllr Sanderson is still pursuing the land ownership issues. **ACTION CLLR SANDERSON**

3. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Sanderson (NB In the end not applicable as Cllr Sanderson, having been at an earlier meeting, arrived after planning decisions taken.)	All	Prejudicial	He is a member of NWDC Development Control Committee	Did not speak or vote on any of the applications

4. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to North Wiltshire District Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	OCTOBER 2008 NWDC taking legal action but matters still proceeding slowly. Not enough data yet to prosecute on the Manse REVIEW JAN 2009 NB Little progress on The Manse as Enforc'ment need more evidence rather than

				“rumour” to gain access although a local organisation has written in about it.
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- On a related topic regarding the whole of the property in Oxford Street including that above, it was noted that the whole block, including 6 Oxford Street, is falling into serious disrepair and it was resolved that we are to write to NWDC with details of the “faults” and ask for a restoration order to be effected and mention the problems to the neighbours. It is likely that the Civic Trust and the Residents Association will also write to NWDC. **ACTION PHIL RICE**

2	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	OCTOBER 2008 NWDC to look at property. CHASED 25 NOV 2008. DIARY TO 8 DEC IF NO ACTION IN MEANTIME
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5. TO CONSIDER CURRENT PARKING ISSUES.

- In answer to a question he had fielded, Cllr Bowen advised local residents concerned about allegedly illegal parking close to the corner of John Betjeman Close that, in the first place, they should write to us, copying in Cllr Snell, so we can take the matter further.
- Cllr Snell expressed his disappointment about the apparent lack of interest from the county council about heavy goods vehicles coming through town particularly from the eastern part of the B4040. Cllr Sanderson had heard that WCC is trying to address this and it may be that the new area board will be able to monitor the problem more closely.
- On a positive note, it was heartening to note that the parking restrictions outside Lumley's has meant that the road is now clearer in that part of town.
- The next meeting of the parking working group is on 3 December.

6. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES

- Cllr Vernon reported that there is a large hole in the road outside Capers. **ACTION PHIL RICE TO CONTACT CLARENCE**
- Cllr Bowen advised that he had been in encouraging discussions with the PCT about potential allotments behind Silveston Way and was able to reassure members that since new trees had been planted in White Lion Park the wetness of the proposed allotment area has reduced. **ACTION CLLR BOWEN TO ADVISE THIS COMMITTEE AND LEISURE & YOUTH OF PROGRESS AS IT HAPPENS**

7. SUSTAINABILITY SYMPOSIUM/WORKSHOP FOR MALMESBURY – NEXT STEPS

- Cllr Vernon mentioned that the Friday (30 January) is set aside for businesses and will be income generating and it is thought that some of the Friday exhibitors will return on the Saturday. Meanwhile the working group including and especially a number with no connection with the town council is working hard to bring about what will be a successful weekend.

8. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- Lux had recently complained about unsightly and “noisy” refuse bins in the long stay car park. Cllr Sanderson was able to advise members that this is in hand and Mr Hatherall of the company should have a positive reply shortly from NWDC. We should also write to him. **ACTION PHIL RICE**
- We understand from Residents Association recent meeting minutes that the kebab trader just off the bypass had been given until 11 November to move off the site.
- We understand that the owners of 54 Gloucester Street are trying to sell the garden area. Members will be aware of the contentious application passed by district council in 2006.
- We have been asked to provide NWDC with an invoice amounting to £10k for street furniture discussed particularly at the last MALG meeting and this has been sent.
- At the last meeting the Firewinder was demonstrated by the locally based inventors and they provided us with an application for us to purchase three units with three supplied free in Jubilee Gardens which we think the inventors may feel is owned by the town council. It was resolved that we would purchase one (from the conservation budget) and will endeavour to oversee the supply of two more. At the same time if half a day’s labour is required we would be happy to supply. Cllr Poole said he would approach the Old Corporation at its meeting next week whilst Cllr Sanderson will talk to Rotary which does not meet again until next month. Should it be required, Phil Rice would be happy to liaise to ensure that units are available for the two members to demonstrate to their respective organisations Since the meeting the Civic Trust wondered whether Jubilee Gardens was an appropriate place to display the Firewinders and suggested perhaps on a lamp post along Abbey Row although consent would need to be obtained. **ACTION CLLRS POOLE, SANDERSON, PHIL RICE**

9. DATE OF NEXT MEETING – TUESDAY 16 DECEMBER 2008 IN THE TOWN HALL.

10. Meeting closed at 8.35 pm.

APPLICATIONS FOR PLANNING MEETING 25 NOVEMBER 2008

NUMBERS-NWDC	08/02232/LBC	MTC 718/713
PROPOSAL (Rev'd)	Remove back boiler and install condensing boiler	
LOCATION	Dove Cottage, 33 Horsefair	
APPLICANT	Mr D Humphries	
DECISION	SUPPORT	
DECISION (Rev'd)	SUPPORT	

NUMBERS-NWDC	08/02493/FUL	MTC 719
PROPOSAL	Two storey extension	
LOCATION	56 Bonners Close	
APPLICANT	Mr J Mitchell	
DECISION	SUPPORT	
NUMBERS-NWDC	08/02549/FUL	MTC 720
PROPOSAL	Rear single storey extension	
LOCATION	West Hill House, 74 Bristol Street	
APPLICANT	Mr A Tweedie	
DECISION	SUPPORT	
NUMBERS-NWDC	08/02528/ADV	MTC 721
PROPOSAL	Fascia & projecting sign	
LOCATION	Wine Rack, 45 High Street	
APPLICANT	First Quenching Retail	
DECISION	SUPPORT	
NUMBERS-NWDC	08/02529/LBC	MTC 722
PROPOSAL	Replacement of fascia and illuminated projecting signage	
LOCATION	Wine Rack, 45 High Street	
APPLICANT	First Quenching Retail	
DECISION	SUPPORT	
NUMBERS-NWDC	08/02026/LBC	MTC 723/709A/690
PROPOSAL (2nd Rev)	Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units	
LOCATION	52 High Street	
APPLICANT	Black Type Investments Ltd	
DECISION	SUPPORT	
DECISION (Rev)	SUPPORT	
DECISION (2ndRev)	SUPPORT	
NUMBERS-NWDC	08/02025/COU	MTC 723a/709A/690
PROPOSAL (2nd Rev)	Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units	
LOCATION	52 High Street	
APPLICANT	Black Type Investments Ltd	
DECISION	SUPPORT	
DECISION (Rev)	SUPPORT	
DECISION (2ndRev)	SUPPORT	
NUMBERS-NWDC	08/02308/FUL	MTC 724/707
PROPOSAL (REV)	Single storey side and rear extension	
LOCATION	126 White Lion Park	
APPLICANT	Mr & Mrs C King	
DECISION	SUPPORT	
DECISION (REV)	SUPPORT	