

## MALMESBURY TOWN COUNCIL

### MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 4 NOVEMBER 2008 IN THE TOWN HALL, MALMESBURY AT 7 PM

**PRESENT:** Councillor: Councillor: W G Blake (Chairman), Mrs C C Doody R F Sanderson, M H Snell, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: One      Members of Press: None

**Apologies:** - Councillor: J E F Poole, M Thomas,

**In attendance:** - The Mayor, Cllr A C R Woodcock,

**Non-Attendance:**- Councillor: J Bowen

#### PUBLIC QUESTION TIME

- Joe Wadsworth and a fellow director of their Malmesbury based company Firewinder Ltd ([www.firewinder.com](http://www.firewinder.com)) had spoken to us earlier about their wind generated lighting system, recently patented, and were invited to give a brief presentation of their revolutionary product. Intending to maintain and grow the business locally they were looking at how their business could be promoted locally. Whilst the relevant health & safety certification has not been completed yet but should be shortly, it is hoped that a number of these can be put by the flagpole on the roof of the town hall. The directors will talk to us shortly.

#### 1 MINUTES

The minutes of meeting held on 14 October 2008 be signed as a true record.

##### Points raised:

- None

#### 2 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** Regarding the proposed steps half way up the Abbey Steps, Cllr Snell had been waiting feedback and costings following submission of his drawings from a contractor but has had no response so he is to try BLW engineering in South Cerney. **ACTION CLLR SNELL TO PROGRESS**
- **(7/08)** It had been agreed that, following information supplied by Cllr Snell, we would ask for a new sign in St Mary's Lane and a narrow width sign as well and we await developments. **ACTION PHIL RICE AWAITING DEVELOPMENTS – CHASE AGAIN**
- **(11/07)** All parties are ready to proceed regarding the rebuild of the wall at Burnivale but it may still take months before it happens. This is in the hands of insurers and we will diary three months for progress. **ACTION PHIL RICE TO MONITOR IN MID NOVEMBER 2008**
- **(9/08)** As members are aware there have been several discussions at recent meetings concerning joy riding, anti social behaviour etc in the long stay area and on roads leading to it. Cllr Snell outlined recent correspondence and discussions he had had. He feels that the police recognize that the law has been broken on occasions and will take appropriate action. Cllr Sanderson

outlined that two vehicles have been “sectioned” whilst NWDC is also looking at measures designed to prevent the situation continuing. However he feels very disappointed that so far only four residents from the Gloucester Road area have responded to Ian Whiteway of NWDC who wrote 100 letters to local residents and some of them had incorrect timing observations.

**ACTION CLLR SNELL TO KEEP COMMITTEE ADVISED**

- **(10/8)** Concerns had been expressed at a recent meeting about cars parked outside St Joseph’s School which given parents have a concession to park in the Cross Hayes is both frustrating and dangerous. We are to contact the school.

**ACTION PHIL RICE**

- **(10/8)** The “bottleneck” along Blicks Hill was discussed at a recent meeting and we are to contact the local police sergeant about this and cars parked along Market Lane. It is thought there is insufficient signage and perhaps the prioritisation is not strong enough.

**ACTION PHIL RICE**

**3. DECLARATIONS OF INTEREST**

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Sanderson	All	Prejudicial	He is a member of NWDC Development Control Committee	Did not speak or vote on any of the applications

**4. PLANNING ISSUES**

- **APPLICATIONS RECEIVED** The applications on the attached schedule were tabled and comments forwarded to North Wiltshire District Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	OCTOBER 2008 NWDC taking legal action but matters still proceeding slowly. Not enough data yet to prosecute on the Manse <b>REVIEW JAN 2009</b> NB Little

				progress on The Manse as Enforc'ment need more evidence rather than "rumour" to gain access although a local organisation has written in about it.
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2	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	OCTOBER 2008 NWDC to look at property <b>CHASE IN MID NOV 2008</b>
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**5. TO CONSIDER CURRENT PARKING ISSUES INCLUDING THE SUGGESTION FROM THE PARKING WORKING GROUP THAT YELLOW LINES SHOULD BE PLACED OUTSIDE 7 KATIFER LANE**

- Cllr Snell advised that the fire service is to try particularly to influence the so called boy racers to the dangers of fast and careless driving. Given the spate of recent fatal accidents at the problems outlined elsewhere in these minutes, the timing is welcome and members expressed their support of this initiative.
- Cllr Snell sought approval from the committee to the request for additional yellow lining outside 7 Katifer Lane as covered in the minutes of the last parking working group. This approval was forthcoming. **ACTION PHIL RICE TO SEEK IMPLEMENTATION**
- Liz Bridgen has taken over Chris Major as head of NWDC parking services. It is likely that she will be asked (initially by Cllr Sanderson) to attend the 6 January council meeting (**MEMBERS PLEASE NOTE THIS WAS ORIGINALLY 13 JANUARY BUT CHANGED BECAUSE OF NEW 2009-10 NWDC BUDGET DEADLINES**) to cover a number of topics including the changes in the Cross Hayes parking arrangements. **ACTION CLLR SANDERSON**
- Whilst the topic has been covered before, Cllr Sanderson suggested that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. There is apparently a dispute about ownership of this strip of land but we are in the first place to write to the resident who brought the issue up. Cllr Sanderson is pursuing the land ownership issues. **ACTIONS CLLR SANDERSON AND PHIL RICE**

**6. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES**

- We understand that a foodwaste facility, subsidised by WCC, is to be made available by NWDC shortly.

- It is understood that Burnham Road, blocked for some 18 months, should be open shortly.

**7. SUSTAINABILITY SYMPOSIUM/WORKSHOP FOR MALMESBURY – NEXT STEPS**

- Arrangements for the symposium are moving “nicely” whilst the group behind this has been picked by the unitary authority as a good working model.

**8. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

- Members are asked to agree to move the meeting to be held on 6 January to 13 January. This is because the budget process for town council has been amended and we need to provide information to district council earlier than in previous years which will necessitate the council meeting on 13 January moved forward seven days. **ACTION PHIL RICE TO HAVE RECORDS INCLUDING WEBSITE ETC AMENDED**
- It is will possible shortly to recycle plastic bottles and cardboard at the long stay car park.

**9. To CONSIDER THE BUDGET FOR THIS COMMITTEE FOR THE COUNCIL YEAR COMMENCING 1 APRIL 2009.**

- The £250 communications item will be removed for 2009-10 leaving a budget comprising £2500 Conservation and £2500 for Market Cross/Bus Shelters.
- Meanwhile for this year the £250 above can be rolled into Earmarked Assets.
- However Cllr Vernon pointed out that with the delay in the implementation of the Conservation Area Plan, this has prevented amounts being spent so far whilst really we should be putting more towards the upkeep of the Market Cross.

**10. DATE OF NEXT MEETING – TUESDAY 25 NOVEMBER 2008 IN THE TOWN HALL.**

11. Meeting closed at 8.45 pm

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**APPLICATIONS FOR MEETING 4 NOVEMBER 2008**

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**NUMBERS-NWDC** 08/02025/COU **MTC** 709/691  
**PROPOSAL (Rev)** Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units

**LOCATION** 52 High Street  
**APPLICANT** Black Type Investments Ltd  
**DECISION** SUPPORT  
**DECISION (Rev)** SUPPORT

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**NUMBERS-NWDC** 08/02026/LBC **MTC** 709A/690  
**PROPOSAL (Rev)** Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units

**LOCATION** 52 High Street  
**APPLICANT** Black Type Investments Ltd  
**DECISION** SUPPORT  
**DECISION (Rev)** SUPPORT

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<b>NUMBERS-NWDC PROPOSAL</b>	08/02304/FUL	<b>MTC 710</b>
<b>LOCATION</b>	Replacement windows and build up and replace front door with a window	
<b>APPLICANT</b>	22 Burnham Road	
<b>DECISION</b>	Mr S Ellis	
	SUPPORT	
<b>NUMBERS-NWDC PROPOSAL</b>	08/02370/TPO	<b>MTC 711</b>
<b>LOCATION</b>	Tree surgery to lime to reduce and reshape by 30%	
<b>APPLICANT</b>	74 Bristol Street	
<b>DECISION</b>	Mr Tweedie	
	SUPPORT	
<b>NUMBERS-NWDC PROPOSAL)</b>	08/02017/FUL	<b>MTC 712/708/691</b>
<b>-2ndRev</b>	Extension and Conversion to form four one one bedroom flats	
<b>LOCATION</b>	31 Corn Gastons	
<b>APPLICANT</b>	Mr Dyne	
<b>DECISION</b>	OPPOSE. THE DEVELOPMENT IS TOTALLY OUT OF CHARACTER WITH SURROUNDING AREA. ADDITIONALLY WE ARE CONCERNED AT THE LACK OF PARKING ON SITE AND THAT VEHICLES WILL PARK ON THE NARROW ROAD OUTSIDE. PLEASE REFER TO POLICIES C3i AND C3vii	
<b>DECISION (REV'D)</b>	OPPOSE. THE DEVELOPMENT IS TOTALLY OUT OF CHARACTER WITH SURROUNDING AREA. ADDITIONALLY WE ARE CONCERNED AT THE LACK OF PARKING ON SITE AND THAT VEHICLES WILL PARK ON THE NARROW ROAD OUTSIDE. PLEASE REFER TO POLICIES C3i AND C3vii	
<b>DECISION(2nd Rev)</b>	OPPOSE. THE DEVELOPMENT IS TOTALLY OUT OF CHARACTER WITH SURROUNDING AREA. ADDITIONALLY WE ARE CONCERNED AT THE LACK OF PARKING ON SITE AND THAT VEHICLES WILL PARK ON THE NARROW ROAD OUTSIDE. PLEASE REFER TO POLICIES C3i AND C3vii	
<b>NUMBERS-NWDC PROPOSAL</b>	08/02232/LBC	<b>MTC 713</b>
<b>LOCATION</b>	Remove back boiler and install condensing boiler	
<b>APPLICANT</b>	Dove Cottage, 33 Horsefair	
<b>DECISION</b>	Mr D Humphries	
	SUPPORT	
<b>NUMBERS-NWDC</b>	08/02092/FUL	<b>MTC 714/701</b>

<b>PROPOSAL(Rev'd)</b>	Replacement of metal roof with tiles; installation of five rooflights
<b>LOCATION</b>	Stone Barn, Whychurch Farm
<b>APPLICANT</b>	Mr M Weaver
<b>DECISION</b>	SUPPORT
<b>DECISION (Rev'd)</b>	SUPPORT
<b>NUMBERS-NWDC</b>	08/02093/LBC <b>MTC</b> 714A/702
<b>PROPOSAL(Rev'd)</b>	Replacement of metal roof with tiles; installation of five rooflights
<b>LOCATION</b>	Stone Barn, Whychurch Farm
<b>APPLICANT</b>	Mr M Weaver
<b>DECISION</b>	SUPPORT
<b>DECISION (Rev'd)</b>	SUPPORT
<b>LATE APPLICATIONS FOR MEETING 4 NOVEMBER 2008</b>	
<b>NUMBERS-NWDC</b>	08/02366/FUL <b>MTC</b> 715
<b>PROPOSAL</b>	Installation of two 10m x 10m canopies to front courtyards
<b>LOCATION</b>	Malmesbury School
<b>APPLICANT</b>	Mr T Gilson, Malmesbury School
<b>DECISION</b>	SUPPORT
<b>NUMBERS-NWDC</b>	08/024371/LBC <b>MTC</b> 716
<b>PROPOSAL</b>	Erection of signs to south elevation
<b>LOCATION</b>	Malmesbury Town Hall
<b>APPLICANT</b>	Malmesbury Town Council
<b>DECISION</b>	SUPPORT
<b>NUMBERS-NWDC</b>	08/02395/ADV <b>MTC</b> 717
<b>PROPOSAL</b>	Erection of signs to south elevation
<b>LOCATION</b>	Malmesbury Town Hall
<b>APPLICANT</b>	Malmesbury Town Council
<b>DECISION</b>	SUPPORT