

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 23 SEPTEMBER 2008 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chairman), Mrs C C Doody, M H Snell, M Thomas, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: One Members of Press: Nil

Apologies: - Councillor: J E F Poole

In attendance: - The Mayor, Cllr A C R Woodcock, Councillor S Killane

Non-Attendance:- Councillor: J Bowen, R F Sanderson

PUBLIC QUESTION TIME

At this point the Chairman advised members of the impending "relaxation" in planning regulations recently publicised in the press and felt that this would have a very significant impact on reducing the decisions this committee has to take. Cllr Vernon felt that this would not be the case as permitted planning rights were removed some considerable time ago.

1 MINUTES It was resolved that the minutes of meeting held on 2nd September 2008 be signed as a true record.

Points raised:

- None

2 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** Regarding the proposed steps half way up the Abbey Steps, Cllr Snell is awaiting feedback and costings following submission of his drawings etc
ACTION CLLR SNELL TO PROGRESS
- **(4/08)** The site meeting at Basevi Close took place on 11 September and it is hoped that opposite the entrance the grass bank will be removed to provide additional parking which will make highway wider and this along with stricter speed enforcement should improve matters. However there is still more work to do on this initiative including a feasibility study. Some discussion ensued on whether this was the right, or indeed a sufficient solution. Meanwhile Cllr Doody mentioned prioritisation of highways initiatives covered at a recent meeting she and colleagues attended and it was agreed that we would write to Area suggesting this as a priority initiative. **ACTION PHIL RICE TO WRITE APPROPRIATELY**
- **(7/08)** It had been agreed that, following information supplied by Cllr Snell, we would ask for a new sign in St Mary's Lane and a narrow width sign as well and we await developments. **ACTION PHIL RICE AWAITING COMMENTS**
- **(8/08)** At August's meeting the problems and damage to local roads caused particularly by large lorries was discussed and we now understand that WCC will be doing a traffic survey all along the B4040 from Luckington to Leigh.

- **(11/07)** All parties are ready to proceed regarding the rebuild of the wall at Burnivale but it may still take months before it happens. This is in the hands of insurers and we will diary three months for progress. **ACTION PHIL RICE TO MONITOR IN NOVEMBER 2008**
- **(9/08)** Over recent months, there have been concerns about the number of buses parking round the Cross Hayes and particularly on occasions the way the Roman Catholic Church's and the library's entrances are blocked off. Five buses being parked at the same time is not unusual and up to seven have been observed. The local bus operator and his drivers have been asked to co-operate and this has not always worked and it was resolved that in the first place we should write to Parking Services. Cllr Doody advised that this was covered at a recent meeting she attended and our concerns have been recognised.
- **(9/08)** There have been several negative letters, emails and telephone calls regarding the new road safety construction at the bottom end of Tetbury Hill which and it was resolved at the last meeting that we write to the Highways authority suggesting that a pinch point with a prioritisation arrangement be implemented. This was done. However in the last few days we have heard that Highways will be putting a sign up
- **(9/08)** There had been discussions in recent meetings concerning joy riding, anti social behaviour etc in the long stay area and on roads leading to it. It was reported at the last meeting that this has improved but actions have overtaken us in that the problems have been highlighted significantly of late and the ongoing issues has resulted in two letter on the topic being received. Cllr Snell advised members of the more relaxed view the police seem to be taking on the subject. Earlier today we were advised that NWDC are sending letters to all those on the voters roll from the bottom of Gloucester Road to the Old Bell.
- **(9/08)** The resolution regarding the state of the roads in and around the town as agreed at the last meeting was put to the Town Council meeting on 16 September and passed. We await appropriate feedback from the resulting letter.

3. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Thomas	08/02017/FUL 08/02034/FUL	Personal	Financial	Left the room and did not vote
Cllr Snell	08/02113/FUL 08/02055/TCA	Personal Personal	Applicant's father Warden & Freemen member	Did not take part in discussions nor vote None – decision had been delegated

4. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications on the attached schedule were tabled and comments forwarded to North Wiltshire District Council. **ACTION PHIL RICE**
- It should be noted that the tree application numbered MTC 694 was supported following site visit by the Chairman and one other member in accordance with delegated powers agreed by this committee.

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Manor House, Oxford Street	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	May 2008 AUGUST 2008 NWDC taking legal action but matters proceeding slowly. Not enough data to prosecute on Oxford Street and Manse "proceeding slowly" ACTION PHIL RICE CHASE NOV AND DROP MANOR HOUSE

2	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	AUGUST 2008 NWDC may ask for more information. Chase this NOW
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3	Roundmead, St John's Street	Yard of a boarded up cottage being used as a car park	June 2008 Phil Rice reported to NWDC	AUGUST 2008 Chased and
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				ack'mnt received. ACTION DIARY TWO MONTHS
4	David Hendry Cars	Use of grass verge as display area	July 2008 Reported	August 2008 Chased and ack'mnt received. ACTION DIARY TWO MONTHS

5. TO CONSIDER CURRENT PARKING ISSUES

- NWDC's report on car parking has been copied to members of the committee.
- Cllr Snell has a meeting shortly with a resident of Katifer Lane very concerned about vehicles parked outside her house. On the face of it, he felt that there are unlikely to be any remedies to alleviate her concerns.
- The meeting was advised that the difficulty particularly elderly residents are having getting buses to stop in a part of Park Road may be aggravated by the fact that the highway is not owned by the authorities. Cllr Sanderson has been already asked to investigate. **ACTION CLLR SANDERSON**

6. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES INCLUDING GLOBAL WARMING WITH PARTICULAR EMPHASIS ON STREET LIGHTING

- Members briefly discussed the specific issue above raised by a local resident and the topic is to be discussed at a sustainability meeting on 25 September. **ACTION PHIL RICE TO ADVISE THE RESIDENT OF THE OUTCOME**
- Cllr Killane expressed concern about residents of 10-13 Newton Grove who are having to deal with raw sewage outside their houses. This has been going on for many years and we are to write to the appropriate authorities. **ACTION PHIL RICE**

7. SUSTAINABILITY SYMPOSIUM/WORKSHOP FOR MALMESBURY – NEXT STEPS

- Cllr Vernon advised that this is proceeding well

8. TO RECEIVE AND CONSIDER THE MINUTES OF THE MALG MEETING HELD ON 17 SEPTEMBER 2008

The minutes had previously been circulated to member and Cllr Vernon made particular reference to the problems of contamination under the proposed coach parking bays in long stay car park; street furniture enhancements which members were happy to accept and the unacceptable delay in the adoption of the Conservation Area Management Plan.

9. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- We have been informed that our suggestion of naming the small Customs Transformers residential development will be known as the Light.
- BT has launched "Adopt a Kiosk" and Sponsor a Kiosk" which enables local communities to retain little used red payphones in the area. None, as far as we are aware, in town are to be demolished.

- We have had letters/copy letters from Malmesbury & St Paul Without Residents' Association regarding Market Lane, cars racing through Malmesbury streets and the Borough Arms Public House – the latter topic was discussed in full at last week's council meeting.
- The county's Rights of Way Improvement Plan, discussed at this committee some months ago, is available via Paul Broadstock at WCC.
- Cllr Blake asked that we chase NWDC about training seminars for new members. **ACTION PHIL RICE**
- Cllr Snell expressed considerable concern about the fact that this council is not consulted in respect of local licensing applications with particular respect to the application that the kebab shop in the Triangle has submitted to sell alcohol to customers purchasing food. If the license is granted, alcohol is to be consumed off site which will doubtless add to litter and anti social behaviour at a time when there have been recent licensing issues in the town. We understand that Cllr Sanderson, in his capacity as a district councillor, has also expressed concerns to the licensing authority at NWDC. The lack of consultation is aggravated as the problems that can result "rebound" on this council, local residents and businesses. We are to write to the lead member and officers at NWDC expressing our concern along with the police and Area 1. **ACTION PHIL RICE**

10. DATE OF NEXT MEETING – TUESDAY 14 OCTOBER 2008 IN THE TOWN HALL.

11. Meeting closed at 8.50 pm

DECISIONS- PLANNING MEETING 23 SEPTEMBER 2008

NUMBERS-NWDC	08/02017/FUL	MTC	688
PROPOSAL	Extension and Conversion to form four one one bedroom flats		
LOCATION	31 Corn Gastons		
APPLICANT	Mr Dyne		
DECISION	OPPOSE. THE DEVELOPMENT IS TOTALLY OUT OF CHARACTER WITH SURROUNDING AREA. ADDITIONALLY WE ARE CONCERNED AT THE LACK OF PARKING ON SITE AND THAT VEHICLES WILL PARK ON THE NARROW ROAD OUTSIDE. PLEASE REFER TO POLICIES C3i AND C3vii		

NUMBERS-NWDC	08/02034/FUL	MTC	689
PROPOSAL	Two storey rear extension		
LOCATION	54 Foundry Road		
APPLICANT	Mrs R Harrison Wood		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02026/LBC	MTC	690
PROPOSAL	Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units		
LOCATION	52 High Street		
APPLICANT	Black Type Investments Ltd		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02025/COU	MTC	691
PROPOSAL	Internal alterations at basement, ground floor, second and third floor levels in association with change of use to two residential units		
LOCATION	52 High Street		
APPLICANT	Black Type Investments Ltd		
DECISION	SUPPORT		
DECISION	08/02067/LBC	MTC	692
PROPOSAL	New fascia sign		
LOCATION	15 High Street		
APPLICANT	Mr J Lawton		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02076/LBC	MTC	693
PROPOSAL	Internal alterations to plumbing and heating plus alterations to exterior decoration (retrospective)		
LOCATION	6 Gloucester Street		
APPLICANT	G Hatto Ltd		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02055/TCA	MTC	694
PROPOSAL	Fell one ash tree and two elder and pollard two willows		
LOCATION	Harpers Lane Allotments, Harpers Lane		
APPLICANT	Warden & Freeman		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02085/FUL	MTC	695
PROPOSAL	Extension to create two flats and associated works-amendment		
	07/02697/FUL		
LOCATION	55 Parklands		
APPLICANT	Mr M Majsa		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02127/FUL	MTC	696
PROPOSAL	Conservatory		
LOCATION	9 Michael Pym's Road		

APPLICANT	M Eatrell & J Clark		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02129/FUL	MTC	697
PROPOSAL	Conservatory		
LOCATION	41 Loiret Crescent		
APPLICANT	Mr G Clark		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02113/FUL	MTC	698
PROPOSAL	First floor rear extension		
LOCATION	50 Bonners Close		
APPLICANT	Mrs J Brown		
DECISION	SUPPORT		
NUMBERS-NWDC	08/01784/LBC	MTC	699/674
PROPOSAL (Rev)	Rebuild collapsed retaining wall		
LOCATION	70 Abbey Row		
APPLICANT	Miss S Knight		
DECISION	SUPPORT		
DECISION (Rev)	SUPPORT		
NUMBERS-NWDC	08/01785/FUL	MTC	700/675
PROPOSAL (Rev)	Rebuild collapsed retaining wall		
LOCATION	70 Abbey Row		
APPLICANT	Miss S Knight		
DECISION	SUPPORT		
DECISION (Rev)	SUPPORT		
NUMBERS-NWDC	08/02092/FUL	MTC	701
PROPOSAL	Replacement of metal roof with tiles; installation of five roof lights		
LOCATION	Stone Barn, Whychurch Farm		
APPLICANT	Mr M Weaver		
DECISION	SUPPORT		
NUMBERS-NWDC	08/02093/LBC	MTC	702
PROPOSAL	Replacement of metal roof with tiles; installation of five roof lights		
LOCATION	Stone Barn, Whychurch Farm		
APPLICANT	Mr M Weaver		
DECISION	SUPPORT		