

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 2 SEPTEMBER 2008 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chairman), J Bowen, Mrs C C Doody, M H Snell, M Thomas, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: One Members of Press: None

Apologies: - Councillor: J E F Poole, R F Sanderson

I

In attendance: - The Mayor, Cllr A C R Woodcock

Non-Attendance:-

PUBLIC QUESTION TIME

At the beginning of the meeting members were advised of the recent passing of Gwyn Price, at one time headmaster of Malmesbury Primary School and husband of former councillor Mrs Jo Price and it was resolved that we should send a letter of condolences to Mrs Price.

ACTION PHIL RICE

- 1 MINUTES** It was resolved that the minutes of meeting held on 12 August 2008 be signed as a true record.

Points raised:

- None

2 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(10/07)** Regarding the proposed steps half way up the Abbey Steps, the lady who made the suggestion some time ago is taking great interest in the progress on this project. Cllr Snell has, following the recent MALG meeting, taken the issue on and met Julian Kashdan-Brown after that meeting and will look at the design and pricing in due course. **ACTION CLLR SNELL TO PROGRESS**
- **(4/08)** At long last a site meeting at Basevi Close has been arranged on 11 September with Highways staff, Cllr Thomson and the Chairman in attendance. **ACTION PHIL RICE TO REPORT BACK**
- **(7/08)** It had been agreed that, following information supplied by Cllr Snell, we would ask for a new sign in St Mary's Lane and a narrow width sign as well and we await developments. **ACTION PHIL RICE TO CHASE AND MAYBE COVER AT MEETING WITH HIGHWAYS STAFF ON 11 SEPTEMBER**
- **(7/08)** Members briefly discussed in July the proposed Cross Hayes car park layout and wondered whether a bike stand could be included and this is to be pursued. **ACTION PHIL RICE TO CHASE AGAIN**
- **(8/08)** At August's meeting the problems and damage to local roads caused particularly by large lorries was discussed and following an email from the senior transport planner in answer to a query from Cllr Vernon, it was resolved at the last meeting that we write and advise her that we have a problem particularly on the western approaches to the town. At this meeting, it was resolved, following an extensive exchange of correspondence since the

last meeting that we should advise Highways that we intend to have an informal survey completed by residents of Corn Gastons, Bristol Street and Parkland. Hopefully those who are concerned about the large vehicles using these areas will complete a survey/grid etc and provide data to ourselves which will be passed on appropriately.

ACTION PHIL RICE

- **(11/07)** All parties are ready to proceed regarding the rebuild of the wall at Burnivale but it may still take months before it happens. This is in the hands of insurers and we will diary three months for progress. **ACTION PHIL RICE TO MONITOR IN THREE MONTHS TIME**
- **(8/08)** Members discussed the poor condition of the pond area in Reeds Farm. We, and others, had been trying to get Persimmon to restore the area to its original condition following pipe work done there and work has commenced here and a great improvement has been seen.
- **(7/08)** Cllr Killane had asked at the last meeting that Fairtrade signs be put on the four Malmesbury signs on the extremities to the town and his discussions with county officials about this have not been helpful. He is to provide Phil Rice with some information and he will try to get some empathy and action. **ACTION CLLR KILLANE THEN PHIL RICE**

3. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllr Snell	08/01940/FUL 08/01941/LBC	Personal	Cllr Snell is a Warden & Freemen	Did not vote

4. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications on the attached schedule were tabled and comments forwarded to North Wiltshire District Council. **ACTION PHIL RICE**
- It should be noted that the tree application numbered MTC 677 was supported following site visit by the Chairman and one other member in accordance with delegated powers agreed by this committee.

Unresolved Planning Issues

	Location	Issue	Action	Current Position
1	Manor House, Oxford Street and The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	May 2008 AUGUST 2008 NWDC taking legal action but matters proceeding slowly. Not enough data to prosecute

				on Oxford Street and Manse "proceeding slowly" ACTION PHIL RICE CHASE NOV AND DROP MANOR HOUSE
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2	6 Gloucester Street	Erection of suitable sign and internal alterations done without planning permission	March 2008 Phil Rice reported to NWDC	AUGUST 2008 Relevant officer will hopefully follow up next week on return from leave CHASE AGAIN SEPT
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3	St John's Cottage, 6 St John's Street	Felt breach of planning regulations here in respect of the roof and the dormer windows	June 2008 Phil Rice reported to NWDC	AUGUST 2008 NWDC may ask for more information. Chase this NOW
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4	Roundmead, St John's Street	Yard of a boarded up cottage being used as a car park	June 2008 Phil Rice reported to NWDC	AUGUST 2008 Chased and ack'mnt received. ACTION DIARY TWO MONTHS
5	David Hendry Cars	Use of grass verge as display area	July 2008 Reported	August 2008 Chased and ack'mnt received. ACTION

				DIARY TWO MONTHS
6	Mr P Neal's premises on by pass	Use of grass verge as display area	July 2008 Reported	The issue has been addressed although there are further anti social issues. ACTION REMOVE ITEM FROM FUTURE MINUTES

5. TO CONSIDER CURRENT PARKING ISSUES

- District council recently wrote to us regarding temporary parking concessions and it was agreed at the last meeting that the issue be delegated to the Parking Sub Group to determine this town's approach. The meeting held last week resolved to adopt the option of reducing the one hour charge from 50p to 40p. We have confirmed this to district council.
- Over recent months, there have been concerns about the number of buses parking round the Cross Hayes and particularly on occasions the way the Roman Catholic Church's and the library's entrances are blocked off. Five buses being parked at the same time is not unusual and up to seven have been observed. The local bus operator and his drivers have been asked to co-operate and this has not always worked and it was resolved that in the first place we should write to Parking Services **ACTION PHIL RICE**
- The Cross Hayes resurfacing is to take place week commencing 6 October and on the afternoon of the meeting we received a suggested plan from Cllr Sanderson which he does not fully support. Whilst our suggestions and those of the police regarding diagonal parking bays opposite the library and Roman Catholic church have been adopted, members were concerned about a number of issues, including a phase two (waste of resources and time?) which Cllr Bowen will, in the first place take up the issues with Cllr Sanderson. **ACTION CLLR BOWEN**

6. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES

- There had been discussions in recent meetings concerning joy riding, anti social behaviour etc in the long stay area and on roads leading to it. It was reported at the last meeting that this has improved and following Cllr Snell's discussions with a local resident it was resolved that we should provide residents with a circular letter. **ACTION CLLR SNELL/PHIL RICE TO LIAISE AND WRITE APPROPRIATE LETTER.**
- There have been several negative letters, emails and telephone calls regarding the new road safety construction at the bottom end of Tetbury Hill which and it was resolved after some discussion that we should write to the Highways authority suggesting that a pinch point with a prioritisation arrangement be implemented. **ACTION PHIL RICE**

7. TO CONSIDER THE WORDING OF A RESOLUTION TO BE PUT TO FULL COUNCIL IN RESPECT OF URGENT REMEDIAL WORK REQUIRED TO IMPROVE AND REPAIR ROADS IN MALMESBURY

- The following resolution to be put to the next Town Council meeting was agreed and has been passed onto the Town Clerk:

“The town council instructs the Town Clerk to write to the County Council Highways Department to express our strong concern about the deteriorating condition of the roads in and around Malmesbury, and to ask for remedial action to be taken to improve them. This letter to be copied to County Councillor John Thomson”

8. SUSTAINABILITY SYMPOSIUM/WORKSHOP FOR MALMESBURY – NEXT STEPS

- Cllr Vernon had circulated the minutes of a recent meeting and it was noted that MTC and Malmesbury and the Villages had seemed to be duplicating initiatives, disappointingly without each other’s knowledge and both “organisations” are now working together. Arrangements however are proceeding well and a number of prominent speakers have been secured.

9. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- The Chamber of Commerce has applied for the usual road closure orders in respect of late night Christmas shopping.

10. DATE OF NEXT MEETING – TUESDAY 23 SEPTEMBER 2008 IN THE TOWN HALL.

11. Meeting closed at 8.50 pm

APPLICATIONS FOR MEETING 2 SEPTEMBER 2008

NUMBERS-NWDC	08/01877/TCA	MTC 677/676
PROPOSAL	Crown reduction of three conifers and one willow and crown reduction and lifting of one sycamore	
LOCATION	Riverside House, Baskerville	
APPLICANT	Mrs S Lingard	
DECISION	SUPPORT	

NUMBERS-NWDC	08/01843/FUL	MTC 678
PROPOSAL	Conservatory/sun room	
LOCATION	Whychurch Farm, Whychurch Hill	
APPLICANT	Mr M Weaver	
DECISION	SUPPORT BUT ARE UNHAPPY THAT SOEM OF THE MATERIALS ARE IN FACT "SYMPATHETIC" AND WOULD PREFER SOME OF THE MATERIALS TO BE MORE APPROPRIATE	
NUMBERS-NWDC	08/01903/FUL	MTC 679
PROPOSAL	Conversion and alteration to garage to form living space	
LOCATION	16 Bonners Close	
APPLICANT	Mr J McKenzie	
DECISION	SUPPORT	
NUMBERS-NWDC	08/02013/TCA	MTC 680
PROPOSAL	Re-pollarding weeping willow tree	
LOCATION	Kingswall House, Kings Wall	
APPLICANT	J Woodhouse	
DECISION	DELEGATED TO CHAIRMAN AND ONE OTHER TO DETERMINE	
NUMBERS-NWDC	08/01900/TCA	MTC 681
PROPOSAL	Re-pollard one ash tree	
LOCATION	Ashfield House, Baskerville	
APPLICANT	Mrs Jennings	
DECISION	DELEGATED TO CHAIRMAN AND ONE OTHER TO DETERMINE	
NUMBERS-NWDC	08/01981/COU	MTC 682
PROPOSAL	Part change of use of the ground floor from shop/office (A1/A2/B10 to return to two units comprising the retention of a small office/shop (A1/A2/B1) to include whole food shop front and creation of one one bedroom flat (C3) to the rear	
LOCATION	32-34 Gloucester Street	
APPLICANT	N Hird	
DECISION	SUPPORT	
NUMBERS-NWDC	08/01980/LBC	MTC 683
PROPOSAL	Internal alterations to ground floor associated with change of use of part of ground floor to residential	
LOCATION	32-34 Gloucester Street	
APPLICANT	LP Planning Consultants	
DECISION	SUPPORT	
NUMBERS-NWDC	08/01479/LBC	MTC 684/662
PROPOSAL (Rev)	Insertion of new window to first floor, new dormer and replacement window to existing dormer	
LOCATION	4 Hodder Court, High Street	

APPLICANT	Mrs Smith	
DECISION	SUPPORT	
DECISION (Rev)	SUPPORT	
NUMBERS-NWDC	08/01941/FUL	MTC 685
PROPOSAL	Conservatory	
LOCATION	Hurdle Store, Cross Hayes Lane	
APPLICANT	Warden & Freeman	
DECISION	OPPOSE AS IT FAILS TO PRESERVE OR ENHANCE THE AREA PER POLICY C3i. ADDITIONALLY WE BELIEVE ANY CONSERVATORY SHOULD GO ACROSS THE WHOLE OF REAR OR PREMISES AS ENERGY SAVINGS WILL BE REDUCED FROM PREVAILING EAST WIND	
NUMBERS-NWDC	08/01940/LBC	MTC 686
PROPOSAL	Conservatory	
LOCATION	Hurdle Store, Cross Hayes Lane	
APPLICANT	Warden & Freeman	
DECISION	OPPOSE AS IT FAILS TO PRESERVE OR ENHANCE THE AREA PER POLICY C3i. ADDITIONALLY WE BELIEVE ANY CONSERVATORY SHOULD GO ACROSS THE WHOLE OF REAR OR PREMISES AS ENERGY SAVINGS WILL BE REDUCED FROM PREVAILING EAST WIND	
LATE APPLICATIONS MEETING 2 SEPTEMBER 2008		
NUMBERS-NWDC	08/01977/FUL	MTC 687
PROPOSAL	Conservatory	
LOCATION	67 Avenue De Gien	
APPLICANT	Persimmon Homes	
DECISION	SUPPORT	