

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD ON 10 JUNE 2008 IN THE MARKET ROOM, TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chairman), J Bowen, Mrs C C Doody, J E F Poole, R F Sanderson, M H Snell, M Thomas, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: One Members of Press: None

Apologies: -

Also in attendance: - The Mayor, Cllr A C R Woodcock

Non-Attendance: -

PUBLIC QUESTION TIME

- None. However at the commencement of the meeting, Cllr Blake thanked members for electing him chairman and also welcomed Cllrs Sanderson and Thomas to the committee.
- Shortly afterwards Cllr Sanderson indicated that he felt his district council responsibilities meant that he could be faced with a conflict of interests and he will be formally resigning from the committee shortly.

1 MINUTES It was resolved that the minutes of meeting held on 20 May 2008 be signed as a true record.

Points raised:

- None

2 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(5/08)** At the last meeting a member of the public about to take up residence in the Triangle expressed concern about a disabled parking sign that the authorities wish to erect outside her house. A meeting with the relative authorities is to take place this Thursday **ACTION PHIL RICE TO REPORT BACK AT NEXT MEETING**
- **(10/07)** We are still awaiting detailed information (metal work etc) from an officer at NWDC regarding the proposed steps half way up the Abbey Steps. The lady who made the suggestion some time ago is taking great interest in the progress on this project. The officer at NWDC is not responding to emails and is now on holiday but we will see him at next week's MALG meeting. There does appear to be a communication breakdown. **ACTION PHIL RICE TO CHASE PROGRESS**
- **(4/08)** A resident of Basevi Close had expressed concern about the speed of traffic at the front of this new development made worse by the road now being in parts "blind" making it difficult for residents of the new road to exit it in their vehicles. Highways met with Cllr Thomson recently to look at remedies etc and we will ascertain their findings. **ACTION PHIL RICE**
- **(11/08) DARK LANE** Still waiting to hear regarding options for traffic calming. A meeting between WCC officers was again cancelled and will take place

again shortly although we have no date. Members felt there is little point continuing with this topic.

- **(5/08)** We understand that the Department of Transport has recently carried out a traffic survey and but the findings will not be available until July **2009**.
- **(11/07) THE BURNIVALE WALL COLLAPSE AND PROGRESS ON REBUILD** Since the meeting we have heard that the lawyers of district and county council will be discussing this later this we and we still await a response. **ACTION PHIL RICE TO CHASE AGAIN**
- **(4/08)** It had been suggested that we should contact Charles Pescod at NWDC re the imminent Burnham House development particularly regarding parking in the light of what has happened at the former Art Centre. We would wish to be consulted by district council on the general design of this plus another potential town centre development. Both developments could have a significant impact on both infrastructure and parking issues. We have written twice without a reply. **ACTION PHIL RICE TO AWAIT RESPONSE FROM CLLR SANDERSON WHO, WHILST PROVIDING SOME ASSURANCES AT THE MEETING, WILL DISCUSS THIS AT DISTRICT COUNCIL TOMORROW**
- **(4/08)** As covered at a recent meeting, cars still park on the grassed area of the long stay and members think that these should be ticketed and response from the district council suggests that this area will be fenced to prevent illegal parking. **ACTION PHIL RICE TO DIARY SEPTEMBER RE IMPLEMENTATION**
- **(5/08)** Recently the Town Promotions & Tourism Committee have remarked about the damaged tarmaced area at the top of Whychurch Hill which had a lorry run over it during sweltering conditions some years ago. We brought up with Highways who advised that there is no priority to do this work as it is not highway damage. Members discussed the wider implications of this and Cllr Snell mentioned that he had been in informal discussions with Highways recently and whilst he has concerns over the quality of the work done on repairing pot holes etc, he recognises that there is insufficient budget available anyway.
- **(5/08)** It appears that budget is to be made available to resurface the Cross Hayes Car Park and Highways but following a recent meeting, this will be most likely now done in traditional materials and the work is likely to be done during early August.

3. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
Cllrs Bowen and Snell	MTC 639, 640, 647, 648	Personal	Both are Warden & Freeman	Took no part in the discussion and did not vote
Cllr Snell	MTC 644	Personal	Related to applicant	Took no part in the discussion and did not vote

4. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications on the attached schedule were tabled and comments forwarded to North Wiltshire District Council. **ACTION PHIL RICE**
- It should be noted that the decisions on applications MTC 639n and 640 were taken following instructions from the meeting to take the advice of the relevant NWDC planning officer.
- Cllr Snell wished the minutes reflect the fact that he disagreed with the decision taken on application MTC 646.
- Meanwhile Cllr Sanderson indicated, following discussions, that he would seek to clarify when design and access statements should be provided with accompanying planning papers. **ACTION CLLR SANDERSON**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Manor House, Oxford Street and The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in dialogue with NWDC	May 2008 NWDC taking legal action but matters proceeding slowly ACTION PHIL RICE CHASE AGAIN JULY

2	6 Gloucester Street	Erection of suitable sign and internal alterations done without planning permission	March 2008 Phil Rice reported to	May 2008 We are assured planning application will "follow". CHASE AGAIN JULY 2008
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- Cllr Vernon suggested that these issues be discussed at the next MALG meeting.

5. TO CONSIDER CURRENT PARKING AND ENVIRONMENTAL ISSUES

- Cllr Snell indicated that the double yellow lining had had a positive impact and has seen an improvement in parking and driver behaviour.
- He also feels that residents' parking is probably a non-starter in the town although the parking sub group will discuss this along with the need for increased long stay parking in the Malmesbury area.

- He also outlined the meeting of this group on 19 June when a letter from Cllr Reid of NWDC will be discussed. This is attached at the end of these minutes. Cllr Sanderson provided some further background information to the rationale behind this letter.
- Cllr Snell advised members that at times there is significant anti-social activity caused by young motorists using the long stay car park and at times the approach roads as a bit of a race track. Not only is the activity dangerous and illegal, but it appears to take place often late at night sometimes around 1.30 am. It was felt that perhaps CCTV would be a useful addition. It seems that responsibility for controlling this lies, depending on the location of the activity, between the police and the district council and we are to contact Cllr Sanderson in around 10 days time to see if he can bring any pressure to bear. **ACTION PHIL RICE**
- The problems mentioned at previous meetings about the new road layout at the bottom of Tetbury Hill were discussed although solution was reached.
- Cllr Bowen raised the issue of some form of long stay (maybe would have to be subsidised) parking at the front of the Town Hall and whilst the idea did not receive universal support at the meeting, perhaps initially it could be raised by the new Town Hall committee.
- One member indicated that there could be instances of drug taking in the long stay particularly in and around bushes there.
- We understand that there are now no waiting cones along Arches Lane opposite the new health facility. This led to a brief discussion about the parking arrangements at the new facility and we are to write to the practise manager David Grogan about road safety issues. **ACTION PHIL RICE**
- Cllr Bowen expressed concern about right of way issues at the pinch point in Holloway and we are to write to seek improvements. **ACTION PHIL RICE**

6. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- A local resident had written to NWDC about allotments in the town where there is apparently unfulfilled local demand. NWDC has suggested that this falls within the responsibility of the town council. It could be raised as a topic at a forthcoming meeting of this committee although a solution that fulfils demand does not appear obvious. Cllr Blake will speak to the resident concerned and we are to write to the Warden & Freeman to see if they have any spare land available for this purpose. **ACTION PHIL RICE**
- Whilst technically not in the town we have enquired of St Paul Without whether it has any plans for the bus stop at Parliament Row. It could be that a forthcoming MALG meeting might be a vehicle for suggestions.
- It appears that there are now no plans to implement the much vaunted improvements to the long stay car park.
- The road on the former Customs Transformers site will have the name of the Light as agreed and recommended by this committee.
- It appears that the St Aldhelm's Close development is now to be adopted by NWDC.
- An application numbered 08/00707/LBC, in respect of improvements to 46 Gloucester Street, supported by this committee has been withdrawn by the applicant.
- Cllr Sanderson advised that CCTV will be erected prior to WOMAD.
- Following discussions Cllr Vernon will form and lead a small informal group charged with looking at whether a symposium/workshop in the Town Hall on sustainability and related issues. The topic is to be on the agenda for the next meeting. **ACTIONS CLLR VERNON AND PHIL RICE**

7. **DATE OF NEXT MEETING – TUESDAY 1 JULY 2008 IN THE TOWN HALL,
ROOM TO BE DETERMINED**

8. Meeting closed at 9.01pm.

To: Chairs and Clerks of Town
Councils, Chairs of Chambers
of Commerce of Corsham,
Chippenham, Malmesbury,
Calne and Wootton Bassett

Corporate Services
North Wiltshire District Council
Monkton Park
Chippenham
Wiltshire SN15 1ER
DX 34208 CHIPPENHAM
Tel: 01249 712992
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Enquiries to: Councillor Christine Reid

May 2008

Dear Sir/Madam

Re: Car Parking Task Group

The Overview and Scrutiny Committee of North Wiltshire District Council has set up a Task Group to look in detail at the impact the loss of one hour free parking has had on local businesses in the market towns.

The Task Group would like to visit each market town to discuss this and other relevant matters with representatives of the Town Councils, the Chambers of Commerce and representatives of local businesses. We anticipate these will be small informal meetings, to uncover factual information, rather than public meetings. If you agree we would like to hold the meetings in each of the five Town Halls

In advance of the meetings, the Task Group would be grateful if those invited could prepare factual submissions, containing as much evidence as possible, in answer to the following:

- What has been the impact of the car parking policy change on:
 - a) small businesses in your town (retail and non-retail)
 - b) larger multiples in your town?
- What has been the impact on parking patterns in your town, both on street parking and in car parks?
- How many, if any, of the shops have made a financial contribution to customers to cover the loss of the free hour?
- Are there any other parking issues particular to your town you would wish to draw to our attention?

- Are there any other significant issues having an impact on trade in your town?

It would be the aim of the Task Group, having read your submission in advance, to ask detailed questions, with a view to obtaining a clear picture of the impact of the changed policy, a year from its inception, right across the District.

Whatever conclusion the Task Group comes to will be sent to the Implementation Executive of the new Unitary Council, to help them decide how they wish to deal with car parking across the County.

We anticipate the meetings will take place in late June or early July, to enable you to collect the necessary evidence. We would like to invite three representatives each from the Town Councils, Chambers and Businesses to each of the meetings, the local North Wiltshire District Council members will also be invited to attend if they wish.

We would be very grateful for your support and contribution to this Scrutiny exercise, as we consider you are the experts in this matter, and it is of vital interest to your communities. If we have your agreement to take part, we will arrange the meetings as soon as possible so would be grateful for a speedy reply to Julia Densham, Democratic Services Assistant, North Wiltshire District Council, Tel: 01249 706610. It would be helpful if you could tell us which day of the week and time would be most suitable.

Looking forward to meeting you all.

Yours faithfully

Cllr Christine Reid
Chair of the Car Parking Scrutiny Task Group

APPLICATIONS FOR PLANNING MEETING 10 JUNE 2008

APPLICATION NUMBERS 08/01215/LBC **MTC** 639
PROPOSAL Change of tiles (rear roof slope) from natural stone tiles to clay double Roman tiles and other remedial works
LOCATION 24 High Street
APPLICANT Warden & Freeman
DECISION SUPPORT SUBJECT TO THE OFFICER BEING SATISFIED THAT THE REPLACEMENT TILES ARE NOT VISIBLE TO NEIGHBOURS AND FROM THE HIGHWAY

APPLICATION NUMBERS 08/01200/FUL **MTC** 640
PROPOSAL Change of tiles (rear roof slope) from natural stone tiles to clay double Roman tiles and other remedial works
LOCATION 24 High Street
APPLICANT Warden & Freeman
DECISION SUPPORT SUBJECT TO THE OFFICER BEING SATISFIED THAT THE REPLACEMENT TILES ARE NOT VISIBLE TO NEIGHBOURS AND FROM THE HIGHWAY

APPLICATION NUMBERS 08/01152/REM **MTC** 641
PROPOSAL Reserved matter application for 05/00783/OUT for B1 offices and associated works
LOCATION Land at Tetbury Hill
APPLICANT Persimmon Homes (Wessex) Ltd
DECISION SUPPORT

APPLICATION NUMBERS 08/00793/COU **MTC** 642/614
PROPOSAL (Revised) Conversion of art centre to nine residential units
LOCATION Malmesbury Art Centre
APPLICANT Causeway Developments Ltd
DECISION SUPPORT ALTHOUGH BEARING IN MIND
DECISION (Revised) PARKING ISSUES IN AREA, FEEL THAT PARKING FACILITIES AT DEVELOPMENT ARE INADEQUATE. SUPPORT ALTHOUGH BEARING IN MIND
PARKING ISSUES IN AREA, FEEL

THAT PARKING FACILITIES AT
DEVELOPMENT ARE INADEQUATE

APPLICATION NUMBERS	08/01169/FUL	MTC 643
PROPOSAL	Erection of single storey rear extension and dormer window on rear roof slope	
LOCATION	11 Burnham Road	
APPLICANT	Mr & Mrs A Wood	
DECISION	SUPPORT	
APPLICATION NUMBERS	08/01241/FUL	MTC 644
PROPOSAL	Rear extension	
LOCATION	11 John Betjeman Close	
APPLICANT	Mr & Mrs J Thornbury	
DECISION	SEEK DEFERMENT UNTIL MEETING 1 JULY	
APPLICATION NUMBERS	08/01289/FUL	MTC 645
PROPOSAL	New build conservatory	
LOCATION	98 Avenue De Gien	
APPLICANT	Mrs Orris-Bird	
DECISION	SUPPORT	
APPLICATION NUMBERS	08/01140/FUL	MTC 646
PROPOSAL	Conservatory	
LOCATION	26 Gastons Road	
APPLICANT	Mrs Fernandez	
DECISION	OPPOSE AS FELT NOT TO BE IN KEEPING WITH THE AREA - POLICY C3i REFERS	
APPLICATION NUMBERS	08/01143/COU	MTC 647
PROPOSAL	Change of use from offices (B1) to one bed maisonette (C3) on first and second floor with associated alteration works	
LOCATION	Rear of 5 Oxford Street	
APPLICANT	Warden & Freeman	
DECISION	SEEK DEFERMENT UNTIL MEETING 1 JULY	
LATE APPLICATION FOR MEETING 10 JUNE 2008		
APPLICATION NUMBERS	08/01362/LBC	MTC 648
PROPOSAL	To remove the render to the external face of the east facing gable end. Take out and make good three rotten timber ends. Re-render the gable end in lime render	
LOCATION	The Old Court House, St John's Street	
APPLICANT	Warden & Freeman of Malmesbury	
DECISION	SUPPORT	