

## **Malmesbury Town Council**

Minutes of the Policy & Resources Committee held in the Malting Hall Malmesbury Town Hall on Tuesday 12<sup>th</sup> October 2010 commencing at 7.00pm.

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**Present:** His Worship the Mayor, Councillor P J Goldstone  
Councillors: W G Blake, S Cox, Mrs C C Doody, J R Lawton, M H Snell  
C M Vernon and C R Woodcock

**Apologies:** Councillors R F Sanderson

### **Public Question Time**

No questions were submitted

### **.Declarations of Interest**

There were no declarations of interest.

### **19. Minutes**

Resolved that the minutes of the Policy & Resources Committee meeting held on the 7<sup>th</sup> September 2010 as circulated, be received and adopted.

**Min 13** – Councillor Mrs C C Doody advised that the sum of £1,000 would be donated by the Malmesbury Carnival to assist with the cost of the Poetry Slam. The Eilmer dinner was going ahead and a number of tickets had already been sold.

### **20. Income and Expenditure**

The Town Clerk presented a report on the income and expenditure that had previously been circulated as Report No.1. The Town Clerk answered questions of the accounts and the committee noted the report. The Chair reported that the quotation for the Christmas lights had been received and was within the agreed budget level. It was RESOLVED that the Town Clerk be authorised to accept the quotation.

### **21. Budget Pressures.**

The Town Clerk reported on the known budget pressures for the next financial year and the Committee Chairs were advised to exercise caution when putting together their requirements for 2011/2112

### **22. Transfer of Community Assets**

Councillor Vernon informed the committee of the paper that had been adopted by the Cabinet of Wiltshire Council in December 2009. It suggested that assets not held for strategic purposes should be subjected to disposal. The committee RESOLVED to approach the Wiltshire Council on the subject of transfer of the commercial premises in Park Road.

### **23. Athelstan Museum**

The Town Clerk presented a report on the potential services to be offered by the Friends of Athelstan Museum in lieu of rent and service charge. It was RESOLVED that the Town Clerk be authorised to enter into a service level agreement with the

Friends of Athelstan Museum for a period ending on 31<sup>st</sup> March 2012. The effectiveness would be reviewed after nine months and if deemed to be successful consideration would be given to extending for a further period.

**24. Advice to Town Mayors**

Councillor Vernon presented his report on the role of the Town Mayor. The committee RESOLVED to accept the report as being essential information for incoming Town Mayors and that copies would be circulated to all Town Councillors.

**25. Projects**

The Town Clerk presented a report on the approach to be adopted when undertaking projects on behalf of the Town Council. The committee RESOLVED to adopt the proposal contained within the report and to recommend to the Town Council that all future projects be subject to the discipline suggested.

**26. Presentation at Council**

Councillor Cox explained his recommendation that the minutes and agendas presented at the Council meeting be projected onto the screen rather than use printed copies. The committee considered the recommendation and it was RESOLVED that the projector would only be used where the item under discussion would benefit from such an approach.

**27. Revision to Standing orders**

Councillor Vernon advised the committee of the need to ensure a protocol was followed when dealing with the press or media. He presented his suggested alteration to Standing Orders on this subject and it was RESOLVED that the alteration be accepted and recommended to the Council for inclusion in the current Standing Orders.

**28. Planning Applications**

The last meeting of the Planning Environmental Issues Committee could not proceed to do business as there were insufficient councillors in attendance. The recommendations from the meeting were presented to the committee and accepted as being the Town Council response with a change of wording on applications MTC 996 and 997. The recommendations are attached to these minutes as Appendix A

**The meeting closed at 21.20 hrs.**

Appendix A to Policy & Resources Minutes 12th October 2010

Planning Applications 5th October 2010

**NUMBERS-WC-N** 10/03394/FUL **MTC** 996  
**PROPOSAL** Re-use of existing buildings to form one new dwelling following demolition of modern storage building  
**LOCATION** Land at Delmont, Holloway Hill  
**APPLICANT** M Sharpe  
**DECISION** COMMENTS FROM MEETING 12 OCTOBER 2010  
WHILST THE DEVELOPMENT HAS MERITS WE FEEL THAT ON THE EASTERN PART OF THE STRUCTURE, IT DOES NOT COMPLY WITH THE MALMESBURY AREA CONSERVATION PLAN.  
THE REAR FLAT ROOFED PART OF THE PROPOSED NEW BUILDING, ESPECIALLY THE LARGE VERTICAL WINDOWS, IS NOT SEEN TO BE IN KEEPING WITH THE HISTORIC CHARACTER OF THE CONSERVATION AREA AND DETRIMENTAL TO THE SETTING OF THE NEARBY TOWN WALLS

**NUMBERS-WC-N** 10/03396/C AC **MTC** 997  
**PROPOSAL** Demolition of existing modern storage building  
**LOCATION** Land at Delmont, Holloway Hill  
**APPLICANT** M Sharpe  
**DECISION** COMMENTS FROM MEETING 12 OCTOBER 2010  
WE REFER TO 10/03394/FUL AND COMMENT SIMILARLY  
WHILST THE DEVELOPMENT HAS MERITS WE FEEL THAT ON THE EASTERN PART OF THE STRUCTURE, IT DOES NOT COMPLY WITH THE MALMESBURY AREA CONSERVATION PLAN

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**NUMBERS-WC-N** 10/03292/FUL **MTC** 998  
**PROPOSAL** Change of use of ground floor from A1, A2, & B1 MIXED USE  
to ground floor flat  
**LOCATION** Unit 5, Cranmore House  
**APPLICANT** Mr Williams  
**DECISION** COMMENTS FROM P & R MEETING 12 OCTOBER 2010  
WE REFER TO 10/03394/FUL AND COMMENT SIMILARLY  
WHILST THE DEVELOPMENT HAS MERITS WE FEEL THAT ON THE EASTERN PART OF THE STRUCTURE, IT DOES NOT COMPLY WITH THE MALMESBURY AREA CONSERVATION PLAN

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**NUMBERS-WC-N** 10/03478/FUL **MTC** 999  
**PROPOSAL** Rear extension  
**LOCATION** 74 Avenue De Gien  
**APPLICANT** B Randell Sly  
**DECISION** MEETING 14 TH OCTOBER RECOMMENDS APPROVAL

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<b>NUMBERS-WC-N</b>	10/03479/REM	<b>MTC</b>	1
<b>PROPOSAL</b>	Approval of reserved matters from outline permission 08/01342/OUT - erection of six dwellings and six garages following demolition of bungalow		
<b>LOCATION</b>	Maycroft Filands Keyhomes (Midlands)		
<b>APPLICANT</b>	Ltd		
<b>DECISION</b>	MEETING 14 OCTOBER SUPPORTS IN PRINCIPLE BUT CONCERNED THAT THE DEVELOPMENT HAS A LACK OF AMENITY AND THERE IS NO ACCESS TO THE GREEN SPACE NEARBY - JUST VIEWS. STILL HAVE CONCERNS ABOUT THE DENSITY DESPITE THE OUTLINE PLANNING PERMISSION GRANTED IN 2008		

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