

Malmesbury Town Council

Minutes of the Policy & Resources Committee held in the malting Hall, Malmesbury Town Hall on Tuesday 13th October 2009 commencing at 7pm.

Present: Councillors: S Cox, Mrs C C Doody, P J Goldstone, J R Lawton, M H Snell, and C M Vernon

Apologies: W G Blake and A C R Woodcock

Public Question Time

No questions were submitted

Declarations of Interest

Councillors S Cox and P J Goldstone declared prejudicial interest in item 9 on the agenda.

13. Minutes

Resolved that the minutes of the Policy & Resources Committee meeting held on the 11th August 2009 as circulated, be received and adopted.

14. Income and Expenditure

The income and expenditure figures for the period 1st April until 30th September 2009 had previously been circulated as Report No.1. Members considered the content of report and requested explanation about some of the areas where the budget had not been proportionately expended or income received at this stage in the financial year. Comment was made about the need to ensure specific areas of expenditure and income are identified in the Town Promotion and Tourism Committee section of the report.

15. Internal Audit.

The committee considered the specific areas and financial system to be reviewed by Internal Auditor during 2009/10 and RESOLVED that closer examination be made of the way in which Value Added Tax was being dealt with by the Town Council.

16. Financial Regulations

The Town Clerk presented the draft of revised Financial Regulations previously circulated to all members of the committee. Members of the committee made amendments to the draft scheme and it was agreed that subject to the revisions being incorporated the Draft Financial Regulations would be RECOMMENDED to the Town Council for approval and adoption.

17. Fees for use of the Town Hall

The Town Clerk presented report No.4 outlining the reduced scale of fees proposed for those using the Town Hall at least once per week throughout the year. It was RESOLVED that the subject would be determined by the Town Hall Management Committee and noted that such action may impact upon receipts received for use of the Town Hall.

18. St Aldhelm's Mead

Councillors S Cox and P J Goldstone removed themselves from discussion on this item.

The Town Clerk advised members of the state of St Aldhelm's Mead following use by the Malmesbury Carnival. It was RESOLVED that the Malmesbury Carnival Committee be given until the end of the month to make good the damage to St Aldhelm's Mead and remove any hazards. In the event that trip hazards still existed after this period then the bond would be used to employ contractors to make good the damage.

19. Christmas Lights

The Town Clerk advised members on the quotes received for installing and dismantling the Christmas lights. It was RESOLVED that the quotation from 2A Electrical be accepted and that they be invited to enter into a three year arrangement.

The meeting closed at 20.40 hrs.