

Malmesbury Town Council

Minutes of the Policy & Resources Committee held in the Malting Hall, Malmesbury Town Hall on Tuesday 21st April 2009 commencing at 7pm.

Present: His Worship the Mayor, Councillor A C R Woodcock
The Deputy Mayor, Mrs C C Doody
Councillors: W G Blake, P J Goldstone, J R Lawton, M H Snell and
C M Vernon (Chair).

Apologies:
Councillors S Killane and R F Sanderson

Public Question Time

No questions were submitted

Declarations of Interest

There were no declarations of interest.

45. Minutes

Resolved that the minutes of the Policy & Resources Committee meeting held on the 17th February 20089 as circulated, be received and adopted.

Min 42 - Councillor Blake sought confirmation from the Town Clerk that the outstanding money due from FOAM for the building work would be received in accordance with the agreement made by the Town Council. The Town Clerk advised that settlement would be forthcoming.

46. Income and Expenditure

A report on the income and expenditure of the Town Council had previously been circulated as Report No.1. Members considered the content of report and requested explanation about some of the areas where the budget had not been expended within the financial year. The Town Clerk advised that in some instances it had not proved possible to secure the purchases for goods or services for reasons outside of the control of the Town Council.

47. Council Meetings for 2009/2010

A report was presented outlining the proposed dates for meetings of the Town Council and Standing Committees for the next Civic Year. Councillor Goldstone proposed that the July and August meetings of the Town Promotion and Tourism Committee be altered so as to allow for the minutes to be presented at the next meeting of the Town Council. Subject to the alteration it was RESOLVED that the meeting dates be agreed for the year 2009/2010.

48. Badge of Office for Deputy Town Mayor

Councillor Mrs CC Doody advised the committee that the badge may not be available for the ceremony of Mayor Making. It was RESOLVED that if the badge could not be located the Town Clerk would be authorised to secure a replacement.

49. Exclusion of Press and Public

In view of the confidential nature of the remaining items of business it was proposed, seconded and RESOLVED that the press and public be excluded for the remainder of the meeting.

50. Commercial Space in the Town Hall

Councillor J R Lawton, Chair of the Town Hall Project Board, advised the committee on the interest shown by a prospective tenant for the commercial area and it was RESOLVED that the Town Clerk be authorised to ensure the electricity circuit was installed and plasterwork repaired.

51. Terms and Conditions of employment

The Town Clerk presented a report previously circulated as Report No.3, recommending that the Town Council formally adopt the National Joint Council terms and conditions of employment local government services and authorise him to enter into negotiations with staff with a view to securing a transfer onto the national scheme.

52. Increase in hours of employment

The Town Clerk presented a report previously circulated as Report No.4, recommending that the Town Council agree to increase the hours of employment of Post No.28 from thirty hours per week to thirty seven hours per week in order to meet the growing demands upon the service. It was RESOLVED that the hours be increased from the 1st of June 2009.

The meeting closed at 21.15 hrs.