

Malmesbury Town Council

Minutes of the Policy & Resources Committee held in the Malting Hall, Malmesbury Town Hall on Tuesday 7th October 2008 commencing at 7pm.

Present: His Worship the Mayor, Councillor A C R Woodcock
The Deputy Mayor, Mrs C C Doody,
Councillors: W G Blake, J A Bowen, P J Goldstone, S Killane, M H Snell,
and C M Vernon.

Apologies: Councillors J R Lawton and R F Sanderson.

Public Question Time

No questions were submitted

Declarations of Interest

There were no declarations of interest.

16. Minutes

Resolved that the minutes of the Policy & Resources Committee meeting held on the 5th August 2008 as circulated, be received and adopted.

Issues raised were included on the Agenda for the meeting

17. Income and Expenditure

A report on the income and expenditure of the Town Council had previously been circulated as Report No.1. Members considered the content of report and requested information from the Town Clerk concerning those monies that had been incorrectly entered into the accounts. Detailed explanation was provided and it was RESOLVED that the accounts be noted.

18. Town Council Balances

A report on the level of balances held by the Town Council had previously been circulated as Report No.2. Members considered the content of report and instructed that the individual headings should be reduced. Detailed explanation was provided by the Town Clerk and it was RESOLVED that the report be noted.

19. Budget pressures for 2009/10

The Town Clerk presented a report previously circulated as Report No.3, identifying areas where notice of a reduction in grant allocation had previously been received together with other known and predicted budget pressures facing the Town Council for the next financial year. It was RESOLVED that the report be noted, especially by Committee Chairs when compiling the proposed work programmes for next year.

20. Christmas Lights 2008

A report had previously been circulated as Report No.4 confirming that the Chamber of Commerce would not be able to financially support the Christmas Lights. The report identified the amount included within the budget and it was RESOLVED that the Town Clerk be authorised to spend £1,798 for the cabling, erection and dismantling of the lights and all contributions of support would be gratefully received.

21 Additional work to the Town Hall

The Chair of Committee had previously circulated a report as Report No.5, in which a number of works of minor improvement were identified as being essential to the successful operation of the Town Hall. It was RESOLVED that £20,000 be taken from reserves and used for the work of improvement specified in the report. Councillor M H Snell requested that his vote be recorded as being AGAINST the proposal.

22. Advice for Town Mayors

The Chair of Committee had previously circulated a report as Report No.5 in which reference was made to information contained in a book on civic ceremonial. The committee agreed that such advice would be beneficial for Town mayors and it was RESOLVED that His Worship the Mayor, Councillor A C R Woodcock would review and revise the content and report back to the next meeting of the committee.

The meeting closed at 21.10 hrs.