

# **Malmesbury and Malmesbury St Paul Without Joint Burial Committee**

**Minutes of the Meeting of the Joint Burial Committee held in the Town Hall Malmesbury  
on Monday 6<sup>th</sup> June 2011 at 7.00pm**

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**PRESENT:** Cllrs. W Blake, I Henderson, B Merriman and A Carnegie

**PUBLIC:** No members of the public attended

**APOLOGIES:** Cllrs. Mrs J Cavendish, R Lee, and C M Vernon.

**NON ATENDANCE:** Cllr Mrs R Miles.

Councillor Blake reported the death of Councillor John Poole and informed the committee that he had sent a card of sympathy to John's family on behalf of the committee.

## **316. Declaration of Interest**

313.1 There were no declarations of interest

## **317. Election of Chair for 2011/2012**

317.1 Councillor Blake was proposed, seconded and elected Chair of the committee for 2011/2012

## **318. Election of Vice Chair for 2011/2012**

318.1 Councillor Henderson was proposed, seconded and elected Vice-Chair of the committee for 2011/2012.

## **319. Minutes**

319.1 It was resolved that the minutes of the meeting held on the 7<sup>th</sup> February 2011 be approved and adopted. The Chair remarked that the meeting scheduled for 16<sup>th</sup> May 2011 had been rearranged in consequence of the number of apologies received.

319.2 Minute 313 – Councillor Henderson requested that this item be included on the agenda for the next meeting.

319.3 Minute 314 – Councillor Carnegie enquired about the commercial use of the Chapel and if consideration had been given to use as a dwelling. It was agreed that this should be discussed with the local agent and Councillor Carnegie will produce a report for the next meeting of the committee.

## **320. Financial Report**

320.1 The Clerk presented the year end accounts and audit reports. It was RESOLVED that:-

- (1) the accounts for the year 2010/2011 be approved as presented.

- (2) in accordance with the resolution made in 2009, Paul Hallam, the Internal Auditor, was reaffirmed as auditor until 2011/12
- (3) the Internal and External Audit reports were accepted and the clerk charged with ensuring the suggested actions were taken forward.

The Chair then invited the committee to hold the remainder of the meeting whilst inspecting the cemetery.

**321. New cemetery extension.**

321.1 The committee were advised that no further work was required to raise the ground level and it was RESOLVED that a temporary fence be installed between the old and new extension and conifers be planted to shield the area from public view.

**322. Layout of the cemetery**

322.1 The Chair and the members of the committee agreed that the area set aside for cremated remains should be extended around the corner into the extension when necessary.

322.2 The committee also agreed the removal of a Rowan tree and bush in the area of the extension which would be brought into use as soon as the existing spaces had been filled.

**323. Gravedigger**

323.1 The Clerk advised that the current gravedigger had proved competent for a number of years and undertook risk assessments as required by legislation. It was RESOLVED that the current arrangements continue.

**324. Flowers on graves**

324.1 The Chair invited members of the committee to reflect upon the issue of flowers in grave plots and to discuss the issue at the next meeting of the committee.

**324. Exclusion of press and public**

324.1 In view of the commercial nature of the item under discussion the press and public were excluded from the next item of business.

**325. Tree surgery.**

325.1 The committee considered a report from the Clerk concerning the cherry tree in the garden of the Lodge and a sycamore tree in the cemetery. It was RESOLVED to arrange for the trees to be felled with the contract being awarded to the lowest tenderer.

**The meeting closed at 20.50 hrs.**

**DATE OF NEXT MEETING 7pm Monday 5<sup>th</sup> September 2011 at the Town Hall**

**Signed** ..... **Date** .....

