

Malmesbury and Malmesbury St Paul Without Joint Burial Committee

Minutes of the Meeting of the Joint Burial Committee held in the Town Hall on
Monday 16th November 2009 at 7pm

PRESENT: Cllr B Ingham, – Chairman
Cllrs I Henderson, C Vernon, A Woodcock, J Poole, S Cox, R Lee,
W Blake, P Dove

PUBLIC: No members of the public attended

APOLOGIES: None

266. DECLARATION OF INTEREST

266.1 To receive Declarations of Interest in accordance with the Local Councils
(Model Code of Conduct) order 2007

266.2 Cllr Woodcock declared his interest in Matthews Undertakers.

267. MINUTES

267.1 It was resolved that the minutes of the meeting held on the 5th October 2009
be approved and adopted, subject to item 265.4 being altered and that it be
noted that Cllrs Lee and Woodcock were opposed.

268. REPORTS ON MATTERS CONSIDERED AT LAST MEETING

268.1 Item 265.2 The Chairman is progressing.

268.2 The Clerk reported that no progress had been made with water softener
companies contacted and that he had approached others.

268.3 The £14 shortfall in the Council's precept payment had been received.

269. FINANCIAL REPORT

269.1 Details of Income and Expenditure and Balance Sheet to 31st October 2009
were given.

270. REVIEW OF BURIAL FEES

270.1 It was proposed by Cllr Dove and seconded by Cllr Woodcock that a 15%
increase across the board be implemented in February 2010. All were in
favour. See **Appendix 1**

270.2 Cllr Vernon recommended that any increase in burial fees should go to
reserves.

271. BUDGET PROPOSALS 2010-11

271.1 These were discussed and a final proposal agreed. See **Appendix 2**.

271.2 It was agreed that the ratio split for SLA (based on latest available Electoral figures) be 71% to MTC and 29% to Malmesbury St Paul Without.

272. CORRESPONDENCE

272.1 A further letter was received from Mr Bamford. The Chairman read out a draft reply to which the Committee agreed.

272.2 A letter was received from a Mrs Rice seeking permission to use certain wording on a family headstone. The Chairman to reply stating that one word must be changed and an alternative was given.

273. CEMETERY LODGE

273.1 The Clerk to arrange a lodge inspection to be carried out by himself and the chairman and report to the next meeting.

273.2 It was agreed to increase the lodge rent by 1.2%. The Clerk to contact Westlea Housing to seek advice on future calculations.

274. THE CEMETERY

274.1 As requested, a letter written by Mr C Matthews regarding kerb sets is attached for information purposes. See **Appendix 3**

274.2 It was agreed that the JBC would renew membership of the Association of Burial Authorities.

274.3 It was estimated that £20K would be needed for phase 1 of the new field extension.

274.4 Cllr Henderson recommended, subject to WC being amenable, that the JBC considers the whole field in a single project.

274.4 The final revision of the new field extension specification to tender is attached. See **Appendix 4**

The meeting ended at 20.29 hrs

DATE OF NEXT MEETING 7pm Monday 8th FEBRUARY 2010 at the Town Hall

Signed **Date**