

Malmesbury and Malmesbury St Paul Without Joint Burial Committee

**Minutes of the Meeting of the Joint Burial Committee held in the Town Hall on
Monday 5th October 2009 at 7pm**

PRESENT: Cllr B Ingham, – Chairman
Cllrs I Henderson, C Vernon, A Woodcock, J Poole, S Cox, R Lee,
W Blake

PUBLIC: Six members of the public attended

APOLOGIES: Cllr P Dove

258. OPEN FORUM

258.1 Six members of the public attended (names listed as requested in Appendix 1)

258.2 An enthusiastic discussion took place during which the public expressed their wish to be allowed to plant flowers on graves. The Chairman stated the rules and regulations regarding this matter i.e. flowers/plants should not be planted on graves. However, this did not satisfy those members of the public present.

258.3 A member of the public requested additional water cans in the old part of the cemetery. Members agreed and the Clerk was tasked to action.

259. DECLARATION OF INTEREST

259.1 To receive Declarations of Interest in accordance with the Local Councils (Model Code of Conduct) order 2007

259.2 Cllr Woodcock declared his interest in Matthews Undertakers.

260. MINUTES

260.1 It was resolved that the minutes of the meeting held on the 1st June 2009 be approved and adopted, subject to item 248.4 being altered and that "Cllr Vernon" be changed to "the Committee", also to note that Cllr Blake was present at that meeting.

260.2. It was resolved that the minutes of the Extraordinary meeting held on the 15th June 2009 be approved and adopted.

261. REPORTS ON MATTERS CONSIDERED AT LAST MEETING

261.1 It was resolved that a copy of Cllr Vernon's Risk Assessment statement be sent to Members.

261.2 It was reported that the chapel artefacts had been handed back and a signature obtained.

261.3 The Clerk was instructed to chase contractors invited to quote for a water softner for the lodge, or seek alternative contractors.

262. FINANCIAL REPORT

- 262.1 Details of Income and Expenditure to 25th September 2009 were given
- 262.2 A Public Notice concerning the implementation of the cemetery rules and regulations had been placed in each of the local papers at a total cost of £634.
- 262.3 There was a shortfall of £14 in the Council's precept payment. It was resolved that the Clerk would seek payment.

263. CORRESPONDENCE

- 263.1 Several items of correspondence from a Mr Bamford were discussed.
- 263.2 Two separate items of correspondence had been received concerning the press article. The Clerk was able to reassure those next of kin that the article did not apply to the old part of the cemetery. They thanked the Clerk for his prompt attention.

264. CEMETERY LODGE

- 264.1 The Clerk reported that some emergency electrical work had been carried out whilst he was on leave. The electrician submitted an inspection report that was copied to members.
- 265.2 It was resolved that the Clerk would arrange for the annual inspection of the Lodge.

265. THE CEMETERY

- 265.1 Cllrs Blake and Ingham submitted a new specification for the preparation of the proposed new burial ground. Members were asked to study and submit comments to the Chairman by 23rd October 2009
- 265.2 It was resolved that the Chairman would investigate possible grants towards the work to be carried out in the field.
- 265.3 It was proposed by Cllr Vernon and seconded by Cllr Henderson that the cemetery rules and regulations be enforced by spring 2010 and that outside contractors be employed. The motion was carried. Cllrs Blake and Cox asked for it to be minuted that they voted against.
- 265.4 Cllr Vernon stated that current rules and regulations were ambiguous and should be re-written. All agreed.
- 265.5 Cllr Blake proposed and Cllr Cox seconded that the rules and regulations to be implemented on 1st March 2010 be resolved at a future meeting. This was carried.
- 265.6 The Clerk was instructed to write to next of kin (where known) advising them of the Committee's decision and to give them the opportunity of carrying out the work themselves.

The meeting ended at 20.40 hrs

**DATE OF NEXT MEETING 7pm Monday 16th November 2009 at the Town Hall
(Budget Meeting)**

Signed

Date