

Malmesbury and Malmesbury St Paul Without Joint Burial Committee

Minutes of the Meeting of the Joint Burial Committee held in the Town Hall on
Monday 9th February 2009 at 7pm

PRESENT: Cllr B Ingham, – Chairman
Cllrs I Henderson, C Vernon, A Woodcock, P Dove, J Poole
P Goldstone

PUBLIC: None

APOLOGIES: Cllrs R Lee and J Lawton

238. DECLARATION OF INTEREST

238.1 To receive Declarations of Interest in accordance with the Local Councils
(Model Code of Conduct) order 2007

238.2 Cllr Woodcock declared his interest in Matthews Undertakers

239. MINUTES

239.1 It was resolved that the minutes of the meeting held on the 17th November
2009 be approved and adopted.

240. REPORTS ON MATTERS CONSIDERED AT LAST MEETING

240.1 There had not been any contact from Mr Hazell

240.2 It was reported that Public Question Time, Cemetery Report and Financial
report had been omitted from the agenda. Income and Expenditure report
was however included with the agenda.

240.2 A moth's lodge rent was missing from the Income Account, this was due to
an incorrect coding and had been corrected.

240.3 There were several items in the budget that the committee had no intention
of spending this financial year. It was proposed by Cllr Vernon and seconded
by Cllr Woodcock, that these should be ear marked funds at year end. All
were in favour.

240.4 It was resolved that more codes should be employed in the accounting system
in order to give a clearer indication of how income is sourced.

240.4 It was resolved that the Clerk would obtain to further quotes for insurance that
is due for renewal 23rd March 2009.

240.5 It was reported that local undertakers had been informed that the chapel was
no longer available for use.

240.6 It was resolved that the lodge rent be rounded to £675.00 per month, £8100
p.a. (+4.65%).

241. THE CONSTITUTION

241.1 It was resolved that the membership remains as ten, but a quorum be Reduced to four.

242. SERVICE LEVEL AGREEMENT

241.1 It was resolved that the period should run for three years.

241.2 It was resolved that the wording of the existing agreement needed updating and that Cllr Vernon would carry out this task.

243. DATE OF NEXT MEETING Monday 15th May 2009 at the Cemetery

Signed

Date