

## **Malmesbury and St Paul Malmesbury Without Joint Burial Committee**

**Minutes of the Meeting of the Joint Burial Committee held in the Council Office  
on Monday 11<sup>th</sup> February 2008 at 7pm**

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**PRESENT:** Cllrs B Ingham, W Blake, J Poole, R Lee, I Henderson, C Vernon,  
M Thomas, J Bowen, A Woodcock (Chair)

**APOLOGIES:** None

**ABSENT:** Cllr Bowen

### **196. DECLARATION OF INTEREST**

196.1 Cllr Woodcock declared his employment with Matthews Undertakers and wished this to be registered for all future meetings

### **197. MINUTES**

Resolved that the Minutes of 19<sup>th</sup> November 2008 be approved and adopted.

### **198. MATTERS ARISING**

- 198.1 It was noted that the Tenancy Agreement does not have the current address for the Clerk of the Committee.
- 198.2 The Clerk to pursue Cemetery Protocol with the Association of Burial Authorities.
- 198.3 The letter to be sent to all next of kin, of graves post May 2005 in the new extension that contravene the regulations.
- 198.4 Cllr Blake requested more detail in the Minutes in future. This was noted by the Clerk.

### **199. FINANCIAL REPORT**

199.1 The Clerk gave a detailed statement to January 2008 and informed the meeting that they were reconciled with the bank.

Balances at 31 January 2008 Current a/c £2687 Deposit a/c £3375

199.2 Some Members were still unclear on the presentation format of the accounts. It was resolved that Cllrs Woodcock, Ingham and Vernon would meet with the Deputy Town Clerk to achieve more clarification and refining.

**200. CORRESPONDENCE** None

### **201. THE CEMETERY**

201.1 The Committee to be more robust in enforcing cemetery regulations. It was resolved that a letter be sent to the Home Office seeking guidance.

2.

201.2 It was resolved that the community be informed of the Committee's objectives regarding cemetery regulations via the Council's web site.

201.3 A Slade had cleared and levelled the area in the new extension parallel to Tetbury Hill Gardens. It was resolved that this area would now be rotivated and seeded.

201.4 It was resolved that cost estimates would be sought for the removal of old broken kerbs and concrete from the field.

**202. CEMETERY CHAPEL**

202.1 It was resolved that The Chapel be a specific item on the next agenda

The meeting ended at 20.05 hrs

**DATE OF NEXT MEETINGS**

**19<sup>th</sup> May 2008 – Venue the Cemetery Chapel.**

**22<sup>nd</sup> September 2008 – Council Chamber**

**17<sup>th</sup> November 2008 - Council Chamber**

**Signed .....**

**Chairman**