

Malmesbury and St Paul Malmesbury Without Joint Burial Committee

Minutes of the Meeting of the Joint Burial Committee held in the Cemetery Chapel on Monday 24th September 2007 at 7pm

PRESENT: Cllrs B Ingham, W Blake, J Poole, R Lee
A Woodcock (Chair)

APOLOGIES: Cllrs Henderson and Vernon

ABSENT: Cllrs Bowen and Thomas

178. DECLARATION OF INTEREST

178.1 Cllr Woodcock declared his employment with Matthews Undertakers and wished this to be registered for all future meetings

179. MINUTES

Resolved that the Minutes of 4th June 2007 be approved and adopted, subject to the correction that Cllr Lee did give his apologise by email.

180. MATTER ARISING

180.1 - Walker Landscapes about to commence phase 2

180.2 - Gas and electrical inspections of the cemetery lodge completed and necessary work carried out.

180.3 Clerk to chase the solicitor regarding tenancy agreement review

181. FINANCIAL REPORT

181.1 The clerk gave a detailed statement to August 2007 and that they were reconciled with the bank.

Balances at 31 August 2007 Current a/c £7034.53 Deposit a/c £3330.27

181.2 Members expressed difficulty in understanding the accounts in its current format. Clerk to discuss with P Rice.

182. CEMETERY REPORT

182.1 A grave in the extension now has a plastic surround with orange chippings. The Clerk to write to next of kin asking for it to be removed.

183.2 The Clerk has written to the Diocese of Bristol requesting an extension of time for the landscaping.

183.3 The Chairman, Vice Chairman and Clerk to form a working party to determine a strategy for in fill of the field.

183. CEMETERY LODGE

183.1 Electrical and gas work completed and certificates received.

184. CORRESPONDENCE

184.1 There was no correspondence

185. A.O.B.

185.1 The Clerk to write to the Town Clerk with a request for him to itemise all JBC documents he has in his possession or with the solicitors.

185.2 The Clerk to be given the authority to contact approved MTC contractors for any emergency work.

The meeting ended at 20.45 hrs

DATES OF NEXT MEETINGS

**19th November and 11th February 2008
in the Council Chamber (subject to building works in progress)**

Signed

Chairman