

Malmesbury and St Paul Malmesbury Without Joint Burial Committee

Minutes of the Meeting of the Joint Burial Committee held in the Cemetery Chapel on Monday 4th June 2007 at 7pm

PRESENT: Cllrs C Vernon, B Ingham, I Henderson, W Blake, J Poole,
A Woodcock

APOLOGIES: Cllrs M Thomas and J Bowen

ABSENT: Cllrs R Lee

168. ELECTION OF CHAIRMAN

168.1 Cllr A Woodcock was elected Chairman for the ensuing year

169. ELECTION OF VICE CHAIRMAN

169.1 Cllr B Ingham was elected Vice Chairman for the ensuing year

170. DECLARATION OF INTEREST

170.1 Cllr Woodcock declared his employment with Matthews Undertakers
and wished this to be registered for all future meetings

171. MINUTES

Resolved that the Minutes of 23rd April 2007 be approved and adopted.

172. MATTER ARISING

172.1- Walker Landscapes quote for phase 2 received and accepted

172.2 – Clerk to circulate budget figures for review

172.3- Clerk contacted the Bristol Diocese regarding grave re-use protocol

172.4- Clerk arranged gas and electrical inspections of the cemetery lodge

172.5- Clerk contacted the solicitor regarding tenancy agreement review

173. FINANCIAL REPORT

173.1 -The Clerk gave a detailed statement to May 2007 and confirmed
that they were reconciled with the bank. This to be circulated with the minutes
Current Account £7224.76 Deposit Account £3309.83

173.2 – Agreed that the Committee should re-examine the budget for the year

173.3 - There was a discussion regarding the complexity of the new style accounts
report. Resolved that Cllr Vernon will discuss with DTC.

173.4 – Agreed that the Chairman should regularly check and sign off the accounts
and that an auditor should be sought

174. CEMETERY REPORT

- 174.1 – Quotation received for Phase 2 of landscaping. This was accepted.
- 174.2 - Concern was expressed regarding residents of Tetbury Hill Gardens leaving refuse bags within the cemetery boundary. Clerk to monitor.
- 174.3 – The Bristol Diocese had no objection to re-use of graves provided the contracted period was honoured
- 174.4 - Concern was expressed regarding the breaking of grave rules and regulations. It was agreed that the rules had to be enforced. Clerk to ascertain which had signed agreement and write to them
- 174.5 - Resolved that there should be a detailed study of possible areas for re-use
- 174.6 - Resolved that a working party should be set up to determine a strategy for in fill of the field
- 175.7 – Resolved that the extension wrought iron handrail should not be removed

175. CEMETERY LODGE

- 175.1 - The Clerk to arrange for the south gable end timbers to be painted

176. CORRESPONDENCE

- 176.1 – Circular letter from H Harman MP advising common sense approach to cemetery Health & Safety

177. A.O.B.

- 167.1- There was no other business.

There then followed a cemetery inspection

The meeting ended at 20.35 hrs

119. DATES OF NEXT MEETINGS

**24th September, 19th November and 11th February 2008
in the Council Chamber (subject to building works in progress)**

Signed

Chairman

